

**UNATEGO CENTRAL SCHOOL DISTRICT**  
**BOARD OF EDUCATION AGENDA**  
**MONDAY, JUNE 21, 2021**  
**PUBLIC HEARING FEDERAL STIMULUS**  
**6:30 P.M.**  
**BOARD OF EDUCATION MEETING**  
**CALLED TO ORDER**  
**7:00 P.M.**  
**UNATEGO MS/SR HIGH SCHOOL**  
**ROOM #93/ZOOM**

**1. ROUTINE MATTERS**

- 1.1 Call to Order
- 1.2 Roll Call
- 1.3 Pledge
- 1.4 Approve regular Board Meeting Minutes of June 7, 2021
- 1.5 Adopt Agenda

**2. PUBLIC COMMENT**

**3. PRESENTATIONS**

- 3.1 Superintendent's Report – Dr. David S. Richards

**4. ADMINISTRATIVE ACTION**

- 4.1 Policy #5413 Procurement: Uniform Grant Guidance for Federal Awards (First Reading)
- 4.2 Warrants (Information only)
- 4.3 Budget Status Reports (Information only)
- 4.4 Approve Treasurer's Reports (6.21.21 G1)
- 4.5 Approve shared services agreement between Unatego Central School District and the Town of Otego (6.21.21 G2)
- 4.6 Approve bids for Milk for the 2021-2022 school year (6.21.21 G3)
- 4.7 Approve bids for Ice Cream for the 2021-2022 school year (6.21.21 G4)
- 4.8 Approve surplus of vehicles (6.21.21 G5)
- 4.9 Approve Tentative Successor Agreement between Unatego CSD and Unatego Aides' Association (6.21.21 G6)
- 4.10 Approve Tentative Successor Agreement between Unatego CSD and Unatego Nurse & Clerical Association (6.21.21 G7)
- 4.11 Approve Superintendent's Secretary and District Clerk salary for the 2021-2022 school year (6.21.21 UC1)
- 4.12 Approve 12-month Supervisor salary for the 2021-2022 school year (6.21.21 UC2)
- 4.13 Approve School Business Manager's salary for the 2021-2022 school year (6.21.21 UC3)
- 4.14 Approve District Treasurer's salary for the 2021-2022 school year (6.21.21 UC4)
- 4.15 Appoint Heather McGrail food service helper/dishwasher (6.21.21 UC5)
- 4.16 Appoint Allison Worman food service worker for the 2021 summer feeding program at the Unatego Community Church, Unatego Elementary and Unatego MS/HS (6.21.21 UC6)
- 4.17 Appoint summer custodial workers (6.21.21 UC7)
- 4.18 Approve bus drivers for 2021 summer school (6.21.21 UC8)
- 4.19 Approve bus aides for 2021 summer school (6.21.21 UC9)
- 4.20 Approve aides for 2021 summer school (6.21.21 UC10)
- 4.21 Approve Matt Hafele 2021 summer school PE enrichment coordination (6.21.21 UC11)
- 4.22 Approve returning non-teaching substitutes for the 2021-2022 school year (6.21.21 UC12)
- 4.23 Approve returning substitute teachers for the 2021-2022 school year (6.21.21 C1)
- 4.24 Authorization for time accrued by Superintendent of Schools (6.21.21 C2)

- 4.25 Approve Superintendent's salary for the 2021-2022 school year (6.21.21 C3)
- 4.26 Approve teachers for 2021 summer school (6.21.21 C4)
- 4.27 Appoint Courtenay O'Hara Elementary Education teacher (6.21.21 C5)
- 4.28 Appoint Katherine Webb Elementary Academic Intervention teacher (6.21.21 C6)
- 4.29 Appoint Kathleen DeMulder Elementary Education teacher (6.21.21 C7)
- 4.30 Appoint Kelly Post Elementary Academic Intervention Teacher (6.21.21 C8)
- 4.31 Appoint Kristin Preston LTA-Library (6.21.21 C9)
- 4.32 Appoint Tim Simonds Unatego Middle School Principal/District Data Coordinator (6.21.21 C10)

## PUBLIC COMMENT

### 5. ROUND TABLE DISCUSSION/QUESTIONS

### 7. EXECUTIVE SESSION (IF NECESSARY)

Upon a majority vote of its total membership, taken in open meeting pursuant to a motion identifying the general area of the subject or subjects to be considered, a public body may conduct an executive session for the below enumerated purposes only, provided, however, that no action by formal vote shall be taken to appropriate public moneys:

- A. matters which may imperil the public safety if disclosed;
- B. any matter which may disclose the identity of a law enforcement agent or informer;
- C. information relating to current or future investigation or prosecution of a criminal offense which would imperil effective law enforcement if disclosed;
- D. discussions regarding proposed, pending or current litigation;
- E. collective negotiations pursuant to article fourteen of the civil service law;
- F. the medical, financial, credit or employment history of a particular person or corporation, or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal or removal of a particular person or corporation;
- G. the preparation, grading or administration of examination; and
- H. the proposed acquisition, sale or lease of real property or the proposed Acquisition of securities, or sale or exchange of securities held by such public body, but only when publicity would substantially affect the value thereof;
- I. any matter made confidential by federal or state law.

### 8. ADJOURN

4.4

6.21.21 G1

**RESOLVED:** Upon the recommendation of the Superintendent of Schools that this Board does hereby approve the Treasurer's Report as presented.

4.5

6.21.21 G2

**RESOLVED:** Upon the recommendation of the Superintendent of Schools that this Board does hereby approve shared services agreement between Unatego Central School District and the Town of Otego as presented.

4.6

6.21.21 G3

**RESOLVED:** Upon the recommendation of the Superintendent of Schools that this Board does hereby approve Milk bid to Bill Brothers Dairy for the 2021-2022 school year as presented.

4.7

6.21.21 G4

**RESOLVED:** Upon the recommendation of the Superintendent of Schools that this Board does hereby approve the Ice Cream bid to Hershey's Ice Cream for the 2021-2022 school year as presented.

4.8

6.21.21 G5

**RESOLVED:** Upon the recommendation of the Superintendent of Schools that this Board does hereby approve surplus of vehicles as presented.

4.9

6.21.21 G6

**RESOLVED:** Upon the recommendation of the Superintendent of Schools that this Board does hereby approve the Tentative Agreement for a Successor between Unatego CSD and Unatego Aides' Association as presented.

4.10

6.21.21 G7

**RESOLVED:** Upon the recommendation of the Superintendent of Schools that this Board does hereby approve the Tentative Agreement for a Successor between Unatego CSD and Unatego Nurse & Clerical Association as presented.

4.11

6.21.21 UC1

**RESOLVED:** Upon the recommendation of the Superintendent of Schools that this Board does hereby approve salary, as allowed in the 2021-2022 school budget, a \$1.00 per hour salary increase for the Superintendent's Secretary, and a 3.5% increase on the District Clerk stipend for the 2021-2022 school year.

4.12

6.21.21 UC2

**RESOLVED:** Upon the recommendation of the Superintendent of Schools that this Board does hereby approve salary, as allowed in the 2021-2022 school budget, a 3.75% salary increase for the 12-Month Supervisor for the 2021-2022 school year.

**4.13**

**6.21.21 UC3**

**RESOLVED:** Upon the recommendation of the Superintendent of Schools that this Board does hereby approve salary, as allowed in the 2021-2022 school budget, a 3.75% salary increase for the School Business Manager for the 2021-2022 school year.

**4.14**

**6.21.21 UC4**

**RESOLVED:** Upon the recommendation of the Superintendent of Schools that this Board does hereby approve salary, as allowed in the 2021-2022 school budget, a \$1.00 per hour salary increase for the District Treasurer for the 2021-2022 school year.

**4.15**

**6.21.21 UC5**

**RESOLVED:** Upon the recommendation of the Superintendent of Schools that this Board does hereby appoint Heather McGrail to a 52-week probationary appointment as a food service helper/dishwasher, at a rate of \$12.50 per/hr., effective June 22, 2021 as presented (replaces, Rose Rogers).

**4.16**

**6.21.21 UC6**

**RESOLVED:** Upon the recommendation of the Superintendent of Schools that this Board does hereby appoint Allison Worman food service food worker for the Summer Feeding Program at the Unatego Community Church, Unatego Elementary and Unatego MS/HS, July 6, 2021 – August 13, 2021 at a rate of \$15.00 per/hr., 6 hours a day, not to exceed 7 hours per day (7:00am-1:00pm) as presented.

**4.17**

**6.21.21 UC7**

**RESOLVED:** Upon the recommendation of the Superintendent of Schools that this Board does hereby appoint summer custodial workers for the 2021 summer at a rate of \$12.50 per/hr. (Dorothy Komenda, Michael Young) as presented.

**4.18**

**6.21.21 UC8**

**RESOLVED:** Upon the recommendation of the Superintendent of Schools that this Board does hereby approve bus drivers at a rate of \$100 per/trip for the 2021 summer as presented.

**4.19**

**6.21.21 UC9**

**RESOLVED:** Upon the recommendation of the Superintendent of Schools that this Board does hereby approve bus aides at a rate of \$82.86 per/trip for the 2021 summer as presented.

**4.20**

**6.21.21 UC10**

**RESOLVED:** Upon the recommendation of the Superintendent of Schools that this Board does hereby approve the following aides for 2021 summer school (credit recovery & enrichment) as presented.

**4.21**

**6.21.21 UC11**

**RESOLVED:** Upon the recommendation of the Superintendent of Schools that this Board does hereby approve returning non-teaching substitutes for the 2021-2022 school year as presented.

4.22

6.21.21 UC12

**RESOLVED:** Upon the recommendation of the Superintendent of Schools that this Board does hereby approve Matt Hafele for 2021 summer school PE enrichment coordination, stipend of \$2,000 as presented.

4.23

6.21.21 C1

**RESOLVED:** Upon the recommendation of the Superintendent of Schools that this Board does hereby approve returning substitute teachers for the 2021-2022 school year as presented.

4.24

6.21.21 C2

**RESOLVED:** This Board does hereby authorize, for time accrued during the 2020-2021 school year only, the Superintendent of Schools to “bank” ten (10) unused vacation days due to the COVID-19 pandemic for payout at retirement at a per diem rate of 1/240<sup>th</sup> of his annual salary.

4.25

6.21.21 C3

**RESOLVED:** That this Board does hereby approve salary, as allowed in the 2021-2022 school budget, a 3.0% salary increase for the Superintendent of Schools for the 2021-2022 school year.

4.26

6.21.21 C4

**RESOLVED:** Upon the recommendation of the Superintendent of Schools that this Board does hereby approve the following teachers for 2021 summer school (credit recovery & enrichment) as presented.

4.27

6.21.21 C5

**RESOLVED:** Upon the recommendation of the Superintendent of Schools that this Board does hereby appoint Courtenay O’Hara, to a three year probationary appointment in the tenure area of Elementary Education Teacher effective date September 1, 2021 and ending August 31, 2024, Masters Step 10 salary pending negotiations as presented.

This expiration date is tentative and conditional only. Except to the extent required by the applicable provisions of Section 3012 of the Education Law, in order to be granted tenure the teacher must receive composite or overall annual professional performance review ratings pursuant to Section 3012-c and/or 3012-d of the Education Law of either effective or highly effective in at least two (2) of the three (3) preceding years, and if the teacher receives an ineffective composite or overall rating in the final year of the probationary period the teacher shall not be eligible for tenure at that time.

4.28

6.21.21 C6

**RESOLVED:** Upon the recommendation of the Superintendent of Schools that this Board does hereby appoint Katherine Webb, to a three year probationary appointment in the tenure area of Elementary Education Teacher effective date September 1, 2021 and ending August 31, 2024, Masters Step 13, salary pending negotiations as presented. (replaces, Ruth Modinger)

This expiration date is tentative and conditional only. Except to the extent required by the applicable provisions of Section 3012 of the Education Law, in order to be granted tenure the teacher must receive composite or overall annual professional performance review ratings pursuant to Section 3012-c and/or 3012-d of the Education Law of either effective or highly effective in at least two (2) of the three (3) preceding years, and if the teacher receives an ineffective composite or overall rating in the final year of the probationary period the teacher shall not be eligible for tenure at that time.

**4.29**

**6.21.21 C7**

**RESOLVED:** Upon the recommendation of the Superintendent of Schools that this Board does hereby appoint Kathleen DeMulder, to a three year probationary appointment in the tenure area of Elementary Education Teacher effective date July 1, 2021 and ending June 30, 2024, Masters Step 5, salary pending negotiations as presented. (replaces, Katrina Crandell)

This expiration date is tentative and conditional only. Except to the extent required by the applicable provisions of Section 3012 of the Education Law, in order to be granted tenure the teacher must receive composite or overall annual professional performance review ratings pursuant to Section 3012-c and/or 3012-d of the Education Law of either effective or highly effective in at least two (2) of the three (3) preceding years, and if the teacher receives an ineffective composite or overall rating in the final year of the probationary period the teacher shall not be eligible for tenure at that time.

**4.30**

**6.21.21 C8**

**RESOLVED:** Upon the recommendation of the Superintendent of Schools that this Board does hereby appoint Kelly Post, to a three year probationary appointment in the tenure area of Elementary Education Teacher effective date September 1, 2021 and ending August 31, 2024, Masters Step 15, salary pending negotiations as presented. (replaces, Tam Menz)

This expiration date is tentative and conditional only. Except to the extent required by the applicable provisions of Section 3012 of the Education Law, in order to be granted tenure the teacher must receive composite or overall annual professional performance review ratings pursuant to Section 3012-c and/or 3012-d of the Education Law of either effective or highly effective in at least two (2) of the three (3) preceding years, and if the teacher receives an ineffective composite or overall rating in the final year of the probationary period the teacher shall not be eligible for tenure at that time.

**4.31**

**6.7.21 C9**

**RESOLVED:** Upon the recommendation of the Superintendent of Schools that this Board does hereby appoint Kristin Preston to a four-year probationary appointment as Licensed Teaching Assistant-Library, effective September 1, 2021 and ending August 31, 2025, Step 5, salary pending negotiations as presented. (replaces, Terri Horan)

**4.32**

**6.21.21 C10**

**RESOLVED:** Upon the recommendation of the Superintendent of Schools that this Board does hereby appoint Tim Simonds, Unatego Middle School Principal/District Data Coordinator, to a four year probationary appointment in Administration effective July 1, 2021 and ending June 30, 2025 at a salary of \$80,000, as presented (replaces, Patti Hoyt).

## Minutes

President Salisbury called the meeting of the Unatego Central School District Board of Education to order at 6:30 p.m. in room #93 at the MS/HS.	Call to Order
McDermott, McMichael, O'Hara, and Salisbury answered roll call.	Roll Call
Member Clapper arrived at 6:39 p.m. and Downey arrived at 6:41 p.m.	
Administrative members present: Supt. Dr. David S. Richards.	
Motion by McMichael, seconded by O'Hara, to go into Exempt Session to discuss CSE recommendations at 6:31 p.m. Yes-6 No-0. Carried.	Exempt Session
CSE Chairperson Katherine Mazourek joined at 6:31 p.m. via video-conference.	
Discussion ensued, no action taken.	
Motion by McMichael, seconded by McDermott, to leave Exempt Session at 6:47 p.m. Yes-6 No-0. Carried.	
Recess: 6:47 p.m. – 7:00 p.m.	
President Salisbury called the meeting of the Unatego Central School District Board of Education to order at 7:00 p.m. in room #93 at the MS/HS.	Call to Order
District Clerk administered the Oath of Office to newly elected Board Member Janette Johnson (replaces Ken Olsen).	Oath of Office
Clapper, Downey, Johnson, McDermott, McMichael, O'Hara, and Salisbury answered roll call.	Roll Call
Administrative members present: Supt. Dr. David S. Richards, Business Manager Patti Loker, and District Clerk Sheila Nolan.	
Elementary Principal Mike Snider, Middle School Principal Patti Hoyt, High School Principal Julie Lambiaso, CSE Director Katherine Mazourek, and Transportation Supervisor Brian Trask were all present via video-conference.	
Visitors/Staff: 5 All via video-conference.	
Board President Salisbury led the Flag Salute.	Flag Salute
Motion by McMichael, seconded by Downey, to approve the Board Meeting Minutes of May 17, 2021 as presented. Yes-7 No-0. Carried.	Approve Reg Brd Mtg Minutes 5-17-21
Motion by McMichael, seconded by O'Hara, to approve the Special Board Meeting Minutes of May 18, 2021 as presented. Yes-7 No-0. Carried.	Approve Special Brd Mtg Minutes 5-18-21

## Minutes

<p>Motion by McMichael, seconded by Downey, to adopt the Agenda as presented. Yes-7 No-0. Carried.</p>	<p>Adopt Agenda</p>
<p><u>Public Comment</u>- None</p>	
<p><u>Presentations:</u></p>	
<p>Administrator's Reports – Elementary Principal Mike Snider:</p> <ul style="list-style-type: none"> <li>• PTO is holding their last book fair June 8-10.</li> <li>• Planning an in-person 5<sup>th</sup> grade ceremony.</li> <li>• Plans are being made for a summer program for K-2 in July.</li> <li>• NYS 4<sup>th</sup> grade Science test is Wednesday, June 9.</li> <li>• Welcome to the new 3<sup>rd</sup> grade teacher.</li> </ul>	<p>M. Snider</p>
<p>MS Principal Patti Hoyt:</p> <ul style="list-style-type: none"> <li>• Last Board Meeting due to retiring at the end of the school year.</li> <li>• Very busy working with Amanda Kane, School Counselor planning what is the best way to help struggling students for next school year.</li> <li>• NYS 8<sup>th</sup> grade Science test is Wednesday, June 9.</li> <li>• Academic Awards will be handed out this year during the school day on Thursday and Friday.</li> <li>• Great job to the MS Drama Club for their participation in a radio show that can be viewed on Facebook and the website.</li> </ul>	<p>P. Hoyt</p>
<p>HS Principal Julie Lambiaso:</p> <ul style="list-style-type: none"> <li>• End of the school year is quickly approaching and is extremely busy.</li> <li>• Academic Awards will be handed out this year during the school day on Thursday and Friday.</li> <li>• Final Exams and Regents will be June 17-24.</li> <li>• Senior Prom is on June 12 at the Oneonta Country Club.</li> <li>• Senior Picnic is June 15 at Gilbert Lake.</li> <li>• Summer School plans are in the process of being planned. This year there are some new areas of enrichment for students; MS Drama Camp, music lessons and physical education programs.</li> <li>• Congratulations to Sam Cole for receiving the NYSAA Chapter 4 Scholarship.</li> <li>• A graduation letter was mailed out to parents last week with information on graduation. The plan is for an outside ceremony up to 500 people, weather permitting, if inside up to 250 people.</li> </ul>	<p>J. Lambiaso</p>



## Minutes

<ul style="list-style-type: none"> <li>College credit update: 39 seniors received credits from TC3 &amp; SUNY Albany this year. This number is lower than in previous years due to COVID. The total credits were 622 from TC3 and 256 from SUNY Albany. Two students received their Associates Degrees before graduating. Congratulations to all students.</li> </ul>	
<p>Business Manager's Report – Patti Loker:</p> <ul style="list-style-type: none"> <li>Explained that the district sent out multiple letters for School Physician RFP. The district only received one response, which was her recommendation on the agenda to accept the proposal.</li> <li>Reported to the board that the bond resolution on the agenda was for the approved capital project.</li> <li>Updated the board on the reserve usage information.</li> <li>Explained that the proposed settlement resolution was in regards to a tax assessment that was being grieved and is being settled.</li> <li>Met with our NYSIR agent regarding a recommendation that we add additional Cyber Insurance to protect the school from cyber-attacks.</li> <li>The district will be preparing meals for over the summer for a neighboring school district that will be under construction. The neighboring school district will be picking up the meals from our district.</li> </ul>	<p>P. Loker</p>
<p>Superintendent's Report – Dr. David S. Richards:</p> <ul style="list-style-type: none"> <li>The district has received some guidance on what they can and can't use the federal stimulus money for.</li> <li>Capital Project update, Patti Loker has been meeting with different stakeholders to go over what their needs are in the different areas.</li> <li>Over the weekend the head of the DOH released a very confusing letter that was sent to the CDC stating that NY was lifting its mask mandate, at this time that is untrue.</li> <li>Dr. Richards asked the board if they would like to start opening board meetings up to the public in July. Due to social distancing and the size of the room at this time they feel it is best to wait until the start of the new school year in September.</li> </ul>	<p>Supt. Richards</p>
<p><u>Administrative Action</u></p> <p>Motion by O'Hara, seconded by McMichael, to approve the following resolutions 4.1-4.5 &amp; 4.8-4.21 as presented. Yes-7 No-0. Carried.</p>	

## Minutes

RESOLVED: Upon the recommendation of the Superintendent of Schools that this Board does hereby approve CSE Recommendations as presented.	CSE Recommendations
RESOLVED: Upon the recommendation of the Superintendent of Schools that this Board does hereby approve non-resident student for the 2021-2022 school year as presented.	Non-Resident Student 2021-2022
RESOLVED: Upon the recommendation of the Superintendent of Schools that this Board does hereby approve Summer Transportation Contract (July 1, 2021-August 31, 2021) and Transportation Contract (September 1, 2021-June 30, 2022) between DCMO BOCES and Unatego Central School District as presented.	Transportation Contracts w/DCMO BOCES
RESOLVED: Upon the recommendation of the Superintendent of Schools that this Board does hereby set date and time for the Annual Organizational Meeting for July 12 at 6:00 p.m.	Set Date/Time: July Reorganizational Mtg
RESOLVED: Upon the recommendation of the Superintendent of Schools that this Board does hereby award the School Physician Services RFP to Dr. Barreto as presented.	Award RFP/Dr. Barreto
RESOLVED: Upon the recommendation of the Superintendent of Schools that this Board does hereby approve usage of three reserves for the 2020-2021 school year as presented.	Reserve Usage 2020- 2021
RESOLVED: Upon the recommendation of the Superintendent of Schools that this Board does hereby approve returning non-teaching substitutes for the 2021-2022 school year as presented.	Returning Non-Teaching Subs
RESOLVED: Upon the recommendation of the Superintendent of Schools that this Board does hereby appoint (4) summer food service food workers for the Summer Feeding Program at the Unatego Community Church, Unatego Elementary and Unatego MS/HS, July 6, 2021 – August 13, 2021 at a rate of \$15.00 per/hr., 6 hours a day, not to exceed 7 hours per day (7:00am-1:00pm) as presented (Kristen Sousa, Rena Barkman, Danielle Whitaker and Melissa Washburn).	Summer Food Service Workers
RESOLVED: Upon the recommendation of the Superintendent of Schools that this Board does hereby appoint Mari Ruff substitute summer food service food worker for the Summer Feeding Program at a rate of \$15.00 per/hr., 6 hours per day, not to exceed 7 hours per day (7:00am-1:00pm) as presented.	Summer Food Service Worker Substitute

## Minutes

RESOLVED: Upon the recommendation of the Superintendent of Schools that this Board does hereby approve the 2021 Unatego Summer Care Program workers as presented.	Summer Care Program 2021
RESOLVED: Upon the recommendation of the Superintendent of Schools that this Board does hereby accept Jessica Mott's resignation as School Nurse, effective June 24, 2021 as presented.	Resignation-J. Mott School Nurse
RESOLVED: Upon the recommendation of the Superintendent of Schools that this Board does hereby accept Leanne Nydam's resignation as an Aide, effective June 30, 2021 as presented.	Resignation-L. Nydam Aide
RESOLVED: Upon the recommendation of the Superintendent of Schools that this Board does hereby appoint Heather Robinson as a substitute teacher for the 2021-2022 school year as presented.	Sub Teacher-H. Robinson
RESOLVED: Upon the recommendation of the Superintendent of Schools that this Board does hereby approve to extend Patricia Loker's, School Business Manager, provisional 12 month appointment, effective July 1, 2021 (pending Civil Service Exam).	Extend Provisional Appt.- P. Loker
RESOLVED: Upon the recommendation of the Superintendent of Schools that this Board does hereby appoint Ashley Mannina, to a four year probationary appointment in the tenure area of Elementary Education Teacher effective date September 1, 2021 and ending August 31, 2025, Masters Step 3 salary pending negotiations as presented (replaces Marcy Anderson).	Teacher Probationary Appt.-A. Mannina
This expiration date is tentative and conditional only. Except to the extent required by the applicable provisions of Section 3012 of the Education Law, in order to be granted tenure the teacher must receive composite or overall annual professional performance review ratings pursuant to Section 3012-c and/or 3012-d of the Education Law of either effective or highly effective in at least three (3) of the four (4) preceding years, and if the teacher receives an ineffective composite or overall rating in the final year of the probationary period the teacher shall not be eligible for tenure at that time.	
RESOLVED: Upon the recommendation of the Superintendent of Schools that this Board does hereby approve returning substitute teachers for the 2021-2022 school year as presented.	Returning Substitute Teachers 2021-2022

## Minutes

RESOLVED: Upon the recommendation of the Superintendent of Schools that this Board does hereby approve the following teachers for Summer School 2021 (credit recovery & enrichment) as presented.	2021 Summer School Teachers
RESOLVED: Upon the recommendation of the Superintendent of Schools that this Board does hereby appoint Leanne Nydam to a four-year probationary appointment as Licensed Teaching Assistant, effective July 1, 2021 and ending June 30, 2025, Step 1, salary pending negotiations as presented.	LTA Probationary Appt.- L. Nydam
RESOLVED: Upon the recommendation of the Superintendent of Schools that this Board does hereby approve Extra-Curricular appointments for the 2020-2021 school year as presented.	Extra-Curricular Appt. 2021-2021
Motion by McDermott, seconded by McMichael, to approve the following resolution 4.6 as presented. Yes-6 No-0 Abstained-1 (Clapper). Carried.	
RESOLVED: Upon the recommendation of the Superintendent of Schools that this Board does hereby approve the following proposed settlement resolution as presented.	Settlement Resolution
Upon the recommendation of the School District's attorneys and having had an opportunity to consider the proposed settlement in the Matter of the Application of HSFC New York Funeral Service Inc., v. the Board of Assessment Review and/or Assessor of the Town of Otego, and the Town of Otego, Otsego County, New York, Index No. EF2020-363;	
RESOLVED that the above settlement is approved and that the President of the Board of Education, the Superintendent of Schools and the School District's attorneys are each separately authorized to sign any documents necessary to complete the settlement.	
Motion by McMichael, seconded by O'Hara, to approve the following resolution 4.7 as presented. Yes-7 No-0. Carried.	
BOND RESOLUTION DATED JUNE 7, 2021.	
A RESOLUTION AUTHORIZING THE ISSUANCE OF \$25,742,651 BONDS AND THE EXPENDITURE OF \$652,349 EXCEL AID AND \$1,300,000 CAPITAL RESERVE FUND MONIES OF THE OTEGO-UNADILLA CENTRAL SCHOOL DISTRICT, OTSEGO AND	Bond Resolution

## Minutes

DELAWARE COUNTIES, NEW YORK, TO PAY COSTS IN CONNECTION WITH A SCHOOL DISTRICT IMPROVEMENT PROGRAM IN AND FOR SAID SCHOOL DISTRICT.

WHEREAS, all conditions precedent to the financing of the capital project hereinafter described, including compliance with the provisions of the State Environmental Quality Review Act ("SEQRA"), have been performed; and

WHEREAS, at the Annual District Meeting and Budget Vote of the qualified voters of Otego-Unadilla Central School District, Otsego and Delaware Counties, New York (the "School District"), held on May 18, 2021, a proposition was duly adopted authorizing the Board of Education of said School District to undertake a school district improvement program consisting of the reconstruction and renovation to buildings, including site work, playing fields, as well as original furnishings, equipment, machinery, apparatus, and other improvements and costs incidental thereto, at a maximum estimated cost of \$27,695,000, such proposition providing for the levy of a tax therefor to be collected in installments, with up to \$25,742,651 obligations of said School District to be issued in anticipation thereof, and the expenditure of \$652,349 in State Excel Aid and \$1,300,000 Capital Reserve Fund monies to be expended therefor; and

WHEREAS, it is now desired to provide for the authorization of such purpose and for the financing thereof; NOW, THEREFORE, BE IT

RESOLVED, by the affirmative vote of not less than two-thirds of the total voting strength of the Board of Education of Otego-Unadilla Central School District, Otsego and Delaware Counties, New York, as follows:

Section 1. The reconstruction and renovation to buildings, including site work, playing fields, as well as original furnishings, equipment, machinery, apparatus, and other improvements and costs incidental thereto, at a maximum estimated cost of \$27,695,000, in and for the Otego-Unadilla Central School District, Otsego and Delaware Counties, New York, is hereby authorized.

Section 2. The plan for the financing of the aforesaid maximum estimated cost shall consist of:

a) the issuance of \$25,742,651 bonds of said School District hereby authorized to be issued therefor, pursuant to the provisions of the Local Finance Law;

## Minutes

b) the expenditure of \$652,349 in Excel; and

c) the expenditure of \$1,300,000 Capital Reserve Fund monies, hereby authorized to be expended therefor.

Section 3. It is hereby determined that the period of probable usefulness of the aforesaid class of objects or purposes is thirty (30) years, pursuant to subdivision 97 of paragraph a of Section 11.00 of the Local Finance Law, as a “school construction project eligible for the apportionment of aid” as described therein.

Section 4. Subject to the provisions of the Local Finance Law, the power to authorize the issuance of and to sell bond anticipation notes in anticipation of the issuance and sale of the bonds herein authorized, including renewals of such notes, is hereby delegated to the President of the Board of Education, the chief fiscal officer. Such notes shall be of such terms, form and contents, and shall be sold in such manner, as may be prescribed by said President of the Board of Education, consistent with the provisions of the Local Finance Law.

Section 5. The faith and credit of said Otego-Unadilla Central School District, Otsego and Delaware Counties, New York, are hereby irrevocably pledged for the payment of the principal of and interest on such bonds as the same respectively become due and payable. An annual appropriation shall be made in each year sufficient to pay the principal of and interest on such bonds becoming due and payable in such year. There shall annually be levied on all the taxable real property in said School District, a tax sufficient to pay the principal of and interest on such bonds as the same become due and payable.

Section 6. All other matters except as provided herein relating to the bonds herein authorized including the date, denominations, maturities and interest payment dates, within the limitations prescribed herein and the manner of execution of the same, including the consolidation with other issues, and also the ability to issue bonds with substantially level or declining annual debt service, shall be determined by the President of the Board of Education, the chief fiscal officer of such School District. Such bonds shall contain substantially the recital of validity clause provided for in Section 52.00 of the Local Finance Law, and shall otherwise be in such form and contain such recitals, in addition to those required by Section 51.00 of the Local Finance Law, as the President of the Board of Education shall determine consistent with the provisions of the Local Finance Law.

## Minutes

Section 7. The validity of such bonds and bond anticipation notes may be contested only if:

- 1) Such obligations are authorized for an object or purpose for which said School District is not authorized to expend money, or
- 2) The provisions of law which should be complied with as of the date of publication of this resolution are not substantially complied with, and an action, suit or proceeding contesting such validity is commenced within twenty days after the date of such publication, or
- 3) Such obligations are authorized in violation of the provisions of the Constitution.

Section 8. This resolution shall constitute a statement of official intent for purposes of Treasury Regulations Section 1.150-2. Other than as specified in this resolution, no monies are, or are reasonably expected to be, reserved, allocated on a long-term basis, or otherwise set aside with respect to the permanent funding of the object or purpose described herein.

Section 9. This resolution, which takes effect immediately, shall be published in summary form in the official newspaper of said School District for such purpose, together with a notice of the School District Clerk substantially in the form provided in Section 81.00 of the Local Finance Law. The question of the adoption of the foregoing resolution was duly put to a vote on roll call, which resulted as follows:

**Roll Call Vote:**

The question of the adoption of the foregoing resolution was duly put to a vote on roll call, which resulted as follows:

Clapper-Yes  
Downey-Yes  
Johnson-Yes  
McMichael-Yes  
McDermott-Yes  
O'Hara-Yes  
Salisbury-Yes

The resolution was thereupon declared duly adopted.

**Public Comment-**

Dr. Richards read and responded to the 6 comments that were typed in the chat box by an anonymous person regarding in-person testing for all remote students. Dr. Richards, at the direction of President Salisbury, instructed the

## Minutes

<p>person or persons asking the questions to send them to him via email and that he would respond.</p> <p><u>Round Table Discussion-</u></p> <p>R. Downey – Handed out an article to the board on energy suppliers.</p> <p>B. McMichael – Welcome to Ashley Mannina the new 3<sup>rd</sup> grade teacher for the 2021-2022 school year.</p> <p>C. O'Hara – Welcomed Janette Johnson to the board.</p> <p><u>Executive Session:</u></p> <p>Motion by McMichael, seconded by O'Hara, to go into Executive Session at 7:58 p.m. to discuss collective negotiations &amp; personnel. Yes-7 No-0. Carried.</p> <p>Clerk Nolan left at 7:58 p.m.</p> <hr/> <p>Sheila Nolan District Clerk</p> <p>Motion by McMichael, seconded by Downey to leave Executive Session at 8:41 p.m. No action taken. Yes-7 No-0. Carried.</p> <p><u>Adjourn:</u></p> <p>Motion by McMichael, seconded by Downey, to adjourn the meeting at 8:42 p.m. Yes-7 No-0. Carried.</p> <hr/> <p>Dr. David S. Richards Superintendent of Schools</p>	<p>Executive Session</p> <p>Adjourn</p>
---	---



**SUBJECT: PROCUREMENT: UNIFORM GRANT GUIDANCE FOR FEDERAL AWARDS**

The District will follow all applicable requirements in the Uniform Grant Guidance Code of Federal Rights (2 CFR Part 200) whenever it procures goods or services using federal grant funds awarded through formula and/or discretionary grants, including funds awarded by the United States Department of Education as grants or funds awarded to a pass-through entity, such as the New York State Education Department, for subgrants.

**Uniform Grant Guidance Requirements**

Under the Uniform Grant Guidance, the District will, among other things:

- a) Use its own documented procurement procedures which reflect applicable state, local and tribal laws and regulations, provided that the procurements conform to applicable federal law and the standards identified in the Uniform Grant Guidance.
- b) Establish and maintain effective internal controls that provide reasonable assurance that the District is managing the federal award in compliance with federal statutes, regulations, and the terms and conditions of the federal award. Internal controls means a process, implemented by the District, designed to provide reasonable assurance regarding the achievement of objectives in the following categories:
  1. Effectiveness and efficiency of operations;
  2. Reliability of reporting for internal and external use; and
  3. Compliance with applicable laws and regulations.
- c) Comply with federal statutes, regulations, and the terms and conditions of the federal awards.
- d) Evaluate and monitor the District's compliance with statutes, regulations, and the terms and conditions of federal awards.
- e) Take prompt action when instances of noncompliance are identified including noncompliance identified in audit findings.
- f) Take reasonable measures to safeguard protected personally identifiable information and other information the federal awarding agency or pass-through entity designates as sensitive or the District considers sensitive consistent with applicable federal, state, local, and tribal laws regarding privacy and obligations of confidentiality.

(Continued)

**SUBJECT: PROCUREMENT: UNIFORM GRANT GUIDANCE FOR FEDERAL AWARDS  
(Cont'd.)**

- g) Maintain oversight to ensure contractors perform in accordance with the terms, conditions, and specifications of their contracts or purchase orders.
- h) Maintain written standards of conduct covering conflicts of interest and governing the actions of its employees engaged in the selection, award, and administration of contracts. **No employee, officer, or agent** may participate in the selection, award, or administration of a contract supported by a Federal award if he or she has a real or apparent conflict of interest. Such a conflict of interest would arise when the employee, officer, or agent, any member of his or her immediate family, his or her partner, or an organization which employs or is about to employ any of the parties indicated herein, has a financial or other interest in or a tangible personal benefit from a firm considered for a contract. The officers, employees, and agents of the non-Federal entity may neither solicit nor accept gratuities, favors, or anything of monetary value from contractors or parties to subcontracts. However, non-Federal entities may set standards for situations in which the financial interest is not substantial, or the gift is an unsolicited item of nominal value. The standards of conduct must provide for disciplinary actions to be applied for violations of such standards by officers, employees, or agents of the non-Federal entity.
- i) Have procurement procedures in place to avoid acquisition of unnecessary or duplicative items. Consideration should be given to consolidating or breaking out procurements to obtain a more economical purchase.
- j) Award contracts only to responsible contractors possessing the ability to perform successfully under the terms and conditions of a proposed procurement. Consideration will be given to matters such as contractor integrity, compliance with public policy, record of past performance, and financial and technical resources.
- k) Maintain records that sufficiently detail the history of the procurement including, but not limited to:
  - 1. Rationale for the method of procurement;
  - 2. Selection of contract type;
  - 3. Contractor selection or rejection; and
  - 4. The basis for the contract price.

(Continued)

**SUBJECT: PROCUREMENT: UNIFORM GRANT GUIDANCE FOR FEDERAL AWARDS  
(Cont'd.)**

- l) Use time and material contracts, only after a determination that no other contract is suitable and the contract includes a ceiling price that the contractor exceeds at its own risk.
- m) Conduct all procurement transactions in a manner providing full and open competition consistent with the standards of the Uniform Grant Guidance.
- n) Conduct procurements in a manner that prohibits the use of statutorily or administratively imposed state, local or tribal geographical preferences in the evaluation of bids or proposals, except in those cases where applicable federal statutes expressly mandate or encourage geographic preference.
- o) Have written procedures for procurement to ensure that all solicitations:
  - 1. Incorporate a clear and accurate description of the technical requirements for the material, product, or service to be procured; and
  - 2. Identify all requirements which the offerors must fulfill and all other factors to be used in evaluating bids.
- p) Ensure that all prequalified lists of persons, firms, or products which are used in acquiring goods and services are current and include enough qualified sources to ensure maximum open and free competition.
- q) Use one of the following methods of procurement, which include:
  - 1. Micro-purchases;
  - 2. Small purchase procedures;
  - 3. Sealed bids;
  - 4. Competitive proposals; and
  - 5. Noncompetitive proposals.

(Continued)

# POLICY

2021

5413  
4 of 4

Non-Instructional/Business  
Operations

**SUBJECT: PROCUREMENT: UNIFORM GRANT GUIDANCE FOR FEDERAL AWARDS  
(Cont'd.)**

- r) Have a written method for conducting technical evaluations of the proposals received and for selecting recipients.
- s) Take all necessary affirmative steps to assure that minority businesses, women's business enterprises, and labor surplus area firms are used when possible.
- t) Include in all contracts made by the District the applicable provisions contained in Appendix II of the Uniform Grant Guidance -- Contract Provisions for Non-Federal Entity Contracts under Federal Awards.
- u) Perform a cost or price analysis in connection with every procurement action in excess of the Simplified Acquisition Threshold including contract modifications.
- v) Negotiate profit as a separate element of the price for each contract in which there is not price competition and in all cases where an analysis is performed.
- w) Comply with the non-procurement debarment and suspension standards which prohibit awarding contracts to parties listed on the government-wide exclusions in the System for Award Management (SAM).

2 CFR §§ 200.61, 200.303, 200.318, 200.319, 200.320, 200.321, 200.323, and 200.326  
2 CFR Part 200, App. II

NOTE: Refer also to Policies #5410 -- Purchasing: Competitive Bidding and Offering  
#5411 -- Procurement of Goods and Services  
#5570 -- Financial Accountability  
#5670 -- Records Management  
#6110 -- Code of Ethics for Board Members and All District Personnel  
#6161 -- Conference/Travel Expense Reimbursement

First Reading: December 3, 2018  
Second Reading: December 17, 2018  
Adopted: December 17, 2018

## Internal Claims Auditor Report for Unatego Central School District

Warrant Report Dates: MAY

# Checks Audited : 152

Internal Claims Auditor: \_\_\_\_\_

*Jim Ino*

Discovered Condition	Internal Auditor Requested Corrective Action	Corrective Action Taken
<b>WRITE UPS:</b> Incorrect account code 1 Incident	Correct account code	Correction done
Incorrect remit address 2 Incidents	Correct remit address	Correction done
Incorrect invoice amount 1 Incident	Correct amount of invoice	Correction done
<b>Total Entries: 282</b>		<b>2.13 % of Findings</b>
<b>PO Should be created prior to purchase or service:</b> NYAPT, NYS Council of School Superintendents		

**Misc. Items:**

# UNATEGO CENTRAL SCHOOL TREASURER'S REPORT

May 2021

	GENERAL FUND	CAFETERIA FUND	TRUST & AGENCY FUND	FEDERAL FUND	CAPITAL FUND	PAYROLL FUND	BENEFIT REIMB	DEBT SERVICE RESERVE
BEGINNING BALANCE	\$ 2,496,767.66	\$ 131,830.26	\$ 134,909.97	\$ 44,831.61	\$ 2,628.29	\$ 821.28	\$ 2,862.15	\$ 1,684.72
RECEIPTS	\$ 1,831,602.24	\$ 39,606.17	\$ 960,545.12	\$ 163,333.73	\$ 0.02	\$ 466,928.84	\$ 4,260.00	\$ 1728.31
DISBURSEMENTS	\$ 1,265,622.03	\$ 28,598.10	\$ 960,245.32	\$ 38,485.55	\$ -	\$ 486,928.69	\$ 4,743.86	\$ 0.00
ENDING BALANCE	\$ 1,062,847.86	\$ 142,848.32	\$ 136,209.77	\$ 167,689.79	\$ 2,628.31	\$ 621.83	\$ 2,378.10	\$ 3,413.83

9

Community General Reserve		
NY Class General	\$	6,234,879.46
NY Class Reserves		
NY Class Capital		
NY Class Debt Service	\$	23,221.83

I CERTIFY THAT THE BALANCES FOR THE FUNDS  
ABOVE ARE ACCURATE AND IN AGREEMENT

*Patricia A. Loker, Business Mgr*  
PATRICIA A. LOKER, SCHOOL BUSINESS MANAGER

TREASURER'S REPORT TO  
BOARD OF EDUCATION  
UNATEGO CENTRAL SCHOOL

General Fund Checking

BALANCE ON HAND: April 30, 2021 \$ 2,496,767.55

VOIDED CHECKS: \$ -

RECEIPTS:	INTEREST	19.05
	TO RECORD TITLE IIA FUNDS	\$6,378.00
	ADVERTISING	\$135.00
	TO RECORD SECTION 611/619 FUNDS	\$28,004.00
	AFTER SCHOOL PROGRAM	\$1,325.00
	CLASS OF 2021 TRANSPORTATION TO GREEK PEAK	\$405.00
	NYS/FED-BKFT-LUNCH-SNACK-MARCH 21	\$1,344.00
	SIX FLAGS	\$937.72
	TO RECORD SECTION 611/619/TITLE IV FUNDS	\$34,440.00
	SENIOR HONOR SOCIETY REIMBURSEMENT	\$556.60
	AFTER SCHOOL PROGRAM	\$513.76
	NYS/FED-BKFT-LUNCH-SNACK-APR/MAR 2021	\$37,357.00
	TO RECORD TITLE I FUNDS	\$94,511.00
	HCCLAIMPMT NYS DOH	\$4,432.75
	GENERAL AID	\$1,821,243.46

TOTAL RECEIPTS \$ 1,831,602.34

RECEIPTS & BALANCE \$ 4,328,369.89

DISBURSEMENTS:	CHECKS	32471-32560	380,944.38
	WIRES		884,577.65

TOTAL DISBURSEMENTS \$ 1,265,522.03

BALANCE ON HAND: May 31, 2021 \$ 3,062,847.86

BANK BALANCE \$3,152,387.49

PLUS: BANK ERROR	-
PLUS: IN TRANSIT DEPOSITS	-
LESS: OUTSTANDING CHECKS	89,539.63
LESS: OUTSTANDING WIRES	-

NET BALANCE IN BANK \$3,062,847.86

May 31, 2021  
DATE SUBMITTED

  
DISTRICT TREASURER

## UNATEGO CSD

Trial Balance Report From 7/1/2020 - 5/31/2021



Account	Description	Debits	Credits	Balance
A 200	CASH - CHECKING	24,312,214.64	21,249,366.78	3,062,847.86
A 2002NYG	NY CLASS GENERAL	7,234,879.46	1,000,000.00	6,234,879.46
A 210	PETTY CASH	667.67	0.00	667.67
A 391CAP	DUE FROM CAPITAL FUND	1,181,067.45	0.00	1,181,067.45
A 391DEBT	DUE FROM DEBT SERVICE	263.25	0.00	263.25
A 391FED	DUE FROM FEDERAL FUND	701,402.01	286,866.94	414,535.07
A 391SL	DUE FROM SCHOOL LUNCH FUND	188,507.05	62,891.85	125,615.20
A 391TA	DUE FROM TRUST & AGENCY	1,776.88	90.22	1,686.66
A 510	ESTIMATED REVENUES	22,303,016.00	215,711.00	22,087,305.00
A 521	ENCUMBRANCES	19,783,502.23	14,486,878.38	5,296,623.85
A 522	EXPENDITURES	15,954,917.59	676,697.33	15,278,220.26
A 599	APPROPRIATED FUND BALANCE	823,400.09	0.00	823,400.09
A 630FED	DUE TO FEDERAL FUND	298,283.60	461,616.60	163,333.00 CR
A 630TA	DUE TO TRUST & AGENCY	61.32	22,625.74	22,564.42 CR
A 632	DUE TO TEACHER RETIREMENT	1,228,338.18	1,882,727.73	654,389.55 CR
A 637	DUE TO EMPLOYEES' RETIREMENT SYSTEM	57,719.50	118,980.50	61,261.00 CR
A 814	WORKERS COMP. RESERVE	0.00	107,267.00	107,267.00 CR
A 815	UNEMPLOYMENT INSURANCE RESERVE	0.00	107,000.00	107,000.00 CR
A 821	RESERVE FOR ENCUMBRANCES	14,486,878.38	19,783,502.23	5,296,623.85 CR
A 827	RETIREMENT CONTRIBUTION RESERVE	0.00	560,570.00	560,570.00 CR
A 828	TRS RETIREMENT RESERVE	0.00	177,000.00	177,000.00 CR
A 867	EMPLOYEE LIABILITY RESERVE	0.00	159,510.70	159,510.70 CR
A 878	CAPITAL RESERVE	0.00	1,300,000.00	1,300,000.00 CR
A 882	RESERVE FOR REPAIRS	0.00	300,000.00	300,000.00 CR
A 914	ASSIGNED APPROPRIATED FUND BAL	0.00	624,000.00	624,000.00 CR
A 917	UNASSIGNED FUND BALANCE	0.00	1,821,434.54	1,821,434.54 CR
A 960	APPROPRIATIONS	215,711.00	23,126,416.09	22,910,705.09 CR
A 980	REVENUES	703,754.44	20,945,207.11	20,241,452.67 CR
<b>A Fund Totals:</b>		<b>109,476,360.74</b>	<b>109,476,360.74</b>	<b>0.00</b>
<b>Grand Totals:</b>		<b>109,476,360.74</b>	<b>109,476,360.74</b>	<b>0.00</b>



## UNATEGO CSD

## Appropriation Status Summary Report By Function From 7/1/2020 To 5/31/2021



Account	Description		Budget	Adjustments	Adj. Budget	Expensed	Encumbered	Available
1010	BOARD OF EDUCATION	*	4,400.00	-200.00	4,200.00	164.98	400.00	3,635.02
1040	DISTRICT CLERK	*	3,650.00	0.00	3,650.00	3,342.48	307.52	0.00
1060	DISTRICT MEETING	*	2,200.00	0.00	2,200.00	891.23	533.77	775.00
10		**	10,250.00	-200.00	10,050.00	4,398.69	1,241.29	4,410.02
1240	CHIEF SCHOOL ADMINISTRATOR	*	186,896.00	200.00	187,096.00	170,351.97	16,927.28	-183.25
12		**	186,896.00	200.00	187,096.00	170,351.97	16,927.28	-183.25
1310	BUSINESS ADMINISTRATION	*	314,402.10	-100.00	314,302.10	260,275.80	52,841.90	1,184.40
1320	AUDITING	*	27,000.00	0.00	27,000.00	12,450.00	12,450.00	2,100.00
1325	TREASURER	*	45,859.00	0.00	45,859.00	42,149.76	3,709.24	0.00
1330	TAX COLLECTOR	*	7,200.00	0.00	7,200.00	5,625.19	0.00	1,574.81
1345	PURCHASING	*	6,960.00	0.00	6,960.00	5,567.84	1,391.96	0.20
1380	FISCAL AGENT FEE	*	6,000.00	0.00	6,000.00	2,361.75	1,638.25	2,000.00
13		**	407,421.10	-100.00	407,321.10	328,430.34	72,031.35	6,859.41
1420	LEGAL	*	17,000.00	-988.50	16,011.50	9,401.26	3,871.61	2,738.63
1430	PERSONNEL	*	46,276.30	5,541.04	51,817.34	38,551.85	13,265.49	0.00
1460	RECORDS MANAGEMENT OFFICER	*	6,619.00	0.00	6,619.00	5,295.20	1,323.80	0.00
1480	PUBLIC INFORMATION & SERVICES	*	26,727.50	0.00	26,727.50	21,312.00	5,328.00	87.50
14		**	96,622.80	4,552.54	101,175.34	74,560.31	23,788.90	2,826.13
1620	OPERATION OF PLANT	*	901,341.00	63,686.28	965,027.28	630,261.74	185,362.82	149,402.72
1621	MAINTENANCE OF PLANT	*	126,249.00	104,561.68	230,810.68	180,019.79	0.02	50,790.87
1670	CENTRAL PRINTING & MAILING	*	143,000.00	1,036.80	144,036.80	64,679.57	18,748.67	60,608.56
1680	CENTRAL DATA PROCESSING	*	621,473.00	0.00	621,473.00	480,334.00	120,550.83	20,588.17
16		**	1,792,063.00	169,284.76	1,961,347.76	1,355,295.10	324,662.34	281,390.32
1910	UNALLOCATED INSURANCE	*	76,000.00	-1,043.00	74,957.00	72,125.21	0.00	2,831.79
1920	SCHOOL ASSOCIATION DUES	*	11,000.00	-1,037.59	9,962.41	9,133.26	0.00	829.15
1981	BOCES ADMINISTRATIVE COSTS	*	168,713.00	0.35	168,713.35	134,970.67	33,742.68	0.00
1983	BOCES CAPITAL EXPENSES	*	339,653.00	0.44	339,653.44	271,722.74	67,930.70	0.00
19		**	595,366.00	-2,079.80	593,286.20	487,951.88	101,673.38	3,660.94
1		***	3,088,618.90	171,657.50	3,260,276.40	2,420,988.29	540,324.54	298,963.57
2020	SUPERVISION-REGULAR SCHOOL	*	501,517.00	-36,817.99	464,699.01	398,667.80	29,586.82	36,444.39
2060	RESEARCH, PLANNING & EVALUAT	*	1,923.60	0.00	1,923.60	1,494.91	373.73	54.96
2070	INSERVICE TRAINING-INSTRUCTION	*	8,000.00	36,817.99	44,817.99	28,636.07	12,181.92	4,000.00
20		**	511,440.60	0.00	511,440.60	428,798.78	42,142.47	40,499.35

## UNATEGO CSD

## Appropriation Status Summary Report By Function From 7/1/2020 To 5/31/2021



Account	Description		Budget	Adjustments	Adj. Budget	Expensed	Encumbered	Available
2110	TEACHING-REGULAR SCHOOL	*	4,913,387.00	-160,663.59	4,752,723.41	3,550,008.69	955,138.53	247,576.19
21		**	4,913,387.00	-160,663.59	4,752,723.41	3,550,008.69	955,138.53	247,576.19
2250	PROGRAMS-STUDENTS W/ DISABIL	*	3,736,453.00	-100,940.00	3,635,513.00	2,301,861.84	808,440.69	525,210.47
2280	OCCUPATIONAL EDUCATION	*	630,949.00	-9,426.50	621,522.50	494,847.35	123,702.84	2,972.31
22		**	4,367,402.00	-110,366.50	4,257,035.50	2,796,709.19	932,143.53	528,182.78
2330	TEACHING-SPECIAL SCHOOLS	*	27,393.87	0.00	27,393.87	0.00	0.00	27,393.87
23		**	27,393.87	0.00	27,393.87	0.00	0.00	27,393.87
2610	SCHOOL LIBRARY & AUDIOVISUAL	*	169,340.50	3,120.70	172,461.20	136,380.11	24,803.93	11,277.16
2630	COMPUTER ASSISTED INSTRUCTION	*	252,373.50	34,885.93	287,259.43	224,212.69	60,267.46	2,779.28
26		**	421,714.00	38,006.63	459,720.63	360,592.80	85,071.39	14,056.44
2810	GUIDANCE-REGULAR SCHOOL	*	315,086.00	0.00	315,086.00	242,117.31	55,756.85	17,211.84
2815	HEALTH SERVICES-REGULAR SCHOOL	*	85,200.00	78,940.00	164,140.00	124,942.81	17,322.23	21,874.96
2820	PSYCHOLOGICAL SRVC-REG SCHOOL	*	78,532.00	2,000.00	80,532.00	72,989.99	7,460.05	81.96
2825	SOCIAL WORK SRVC-REG SCHOOL	*	10,000.00	0.00	10,000.00	5,316.57	4,683.43	0.00
2850	CO-CURRICULAR ACTIV-REG SCHL	*	63,620.00	0.00	63,620.00	10,188.30	19,032.70	34,399.00
2855	INTERSCHOL ATHLETICS-REG SCHL	*	272,671.75	1,263.00	273,934.75	106,156.52	59,856.41	107,921.82
28		**	825,109.75	82,203.00	907,312.75	561,711.50	164,111.67	181,489.58
2		***	11,066,447.22	-150,820.46	10,915,626.76	7,697,820.96	2,178,607.59	1,039,198.21
5510	DISTRICT TRANSPORT-MEDICAID	*	1,246,800.60	-5,228.75	1,241,571.85	779,550.48	272,666.95	189,354.42
5530	GARAGE BUILDING	*	59,975.00	13,691.80	73,666.80	47,006.82	9,250.91	17,409.07
55		**	1,306,775.60	8,463.05	1,315,238.65	826,557.30	281,917.86	206,763.49
5		***	1,306,775.60	8,463.05	1,315,238.65	826,557.30	281,917.86	206,763.49
7140	RECREATION	*	56,000.00	0.00	56,000.00	13,417.21	1,380.23	41,202.56
71		**	56,000.00	0.00	56,000.00	13,417.21	1,380.23	41,202.56
7		***	56,000.00	0.00	56,000.00	13,417.21	1,380.23	41,202.56
9010	STATE RETIREMENT	*	280,000.00	-12,619.17	267,380.83	248,498.40	0.00	18,882.43
9020	TEACHERS' RETIREMENT	*	650,000.00	12,619.17	662,619.17	662,619.17	0.00	0.00
9030	SOCIAL SECURITY	*	662,000.00	0.00	662,000.00	478,354.33	119,580.39	64,065.28
9040	WORKERS' COMPENSATION	*	125,983.00	0.00	125,983.00	120,033.00	0.00	5,950.00
9045	LIFE INSURANCE	*	1,500.00	0.00	1,500.00	936.00	0.00	564.00
9050	UNEMPLOYMENT INSURANCE	*	30,000.00	50,000.00	80,000.00	25,896.41	3,066.43	51,037.16
9060	HOSPITAL, MEDICAL & DENTAL INS	*	3,259,680.28	0.00	3,259,680.28	2,542,204.19	108,546.81	608,929.28
9089	OTHER	*	3,000.00	0.00	3,000.00	2,695.00	0.00	305.00

## Appropriation Status Summary Report By Function From 7/1/2020 To 5/31/2021

Account	Description		Budget	Adjustments	Adj. Budget	Expensed	Encumbered	Available
90		**	5,012,163.28	50,000.00	5,062,163.28	4,081,236.50	231,193.63	749,733.15
9711	SERIAL BOND	*	2,251,400.00	0.00	2,251,400.00	188,200.00	2,063,200.00	0.00
97		**	2,251,400.00	0.00	2,251,400.00	188,200.00	2,063,200.00	0.00
9901	TRANSFERS - INTERFUND	*	50,000.00	0.00	50,000.00	50,000.00	0.00	0.00
99		**	50,000.00	0.00	50,000.00	50,000.00	0.00	0.00
9		***	7,313,563.28	50,000.00	7,363,563.28	4,319,436.50	2,294,393.63	749,733.15
Fund ATotals:			22,831,405.00	79,300.09	22,910,705.09	15,278,220.26	5,296,623.85	2,335,860.98
Grand Totals:			22,831,405.00	79,300.09	22,910,705.09	15,278,220.26	5,296,623.85	2,335,860.98

# UNATEGO CSD

## Revenue Status Report From 7/1/2020 To 5/31/2021



Account	Description	Budget	Adjustments	Revised Budget	Revenue Earned	Unearned Revenue
<u>A 1001</u>	REAL PROPERTY TAXES	7,420,915.00	0.00	7,420,915.00	6,261,478.21	1,159,436.79
<u>A 1081</u>	PAYMENT IN LIEU OF TAXES (PILOT)	2,950.00	0.00	2,950.00	2,490.43	459.57
<u>A 1085</u>	SCHOOL TAX RELIEF REIMBURSEMENT	0.00	0.00	0.00	1,158,176.38	-1,158,176.38
<u>A 1090</u>	INTEREST ON PROPERTY TAXES	25,000.00	0.00	25,000.00	27,410.59	-2,410.59
<u>A 1120</u>	NON-PROPERTY TAX DISTRIBUTION BY COUNTIES	4,100.00	0.00	4,100.00	1,427.90	2,672.10
<u>A 1310</u>	DAY SCHOOL TUITION FOR INDIVIDUAL	1,900.00	0.00	1,900.00	11,400.00	-9,500.00
<u>A 1335</u>	OTHER STUDENT FEES & CHARGES	15,000.00	0.00	15,000.00	122.50	14,877.50
<u>A 1336</u>	AFTER SCHOOL FEES	43,000.00	0.00	43,000.00	6,886.38	36,113.62
<u>A 1410</u>	ADMISSIONS	8,000.00	0.00	8,000.00	0.00	8,000.00
<u>A 1410.DW</u>	ADMISSIONS-DAN WICKHAM	5,000.00	0.00	5,000.00	0.00	5,000.00
<u>A 2401</u>	INTEREST AND EARNINGS	25,000.00	0.00	25,000.00	3,307.19	21,692.81
<u>A 2440</u>	OTHER RENTAL	0.00	0.00	0.00	405.00	-405.00
<u>A 2650</u>	SALE OF SCRAP & EXCESS MATERIALS	0.00	0.00	0.00	3,973.60	-3,973.60
<u>A 2666</u>	SALE OF TRANSPORTATION EQUIPMENT	0.00	0.00	0.00	1,675.00	-1,675.00
<u>A 2701</u>	REFUND OF BOCES AIDED SERVICES	250,000.00	0.00	250,000.00	294,682.57	-44,682.57
<u>A 2703</u>	REFUND OF PRIOR YEAR EXPENSE	0.00	0.00	0.00	21,139.27	-21,139.27
<u>A 2770</u>	OTHER UNCLASSIFIED REVENUES	7,000.00	0.00	7,000.00	82,790.83	-75,790.83
<u>A 3101</u>	BASIC FORMULA AID	12,444,047.00	0.00	12,444,047.00	8,765,320.13	3,678,726.87
<u>A 3101..1</u>	EXCESS COST AID	217,978.00	0.00	217,978.00	1,230,862.30	-1,012,884.30
<u>A 3102</u>	LOTTERY AID	0.00	0.00	0.00	1,037,814.58	-1,037,814.58
<u>A 3102..B</u>	VLT LOTTERY GRANT(VIDEO LOT TERMINAL)	0.00	0.00	0.00	553,461.52	-553,461.52
<u>A 3102..C</u>	COMMERCIAL GAMING GRANT (COG)	0.00	0.00	0.00	90,545.85	-90,545.85
<u>A 3103</u>	BOCES AID	1,511,982.00	0.00	1,511,982.00	516,718.99	995,263.01
<u>A 3260</u>	TEXTBOOK AID	61,914.00	0.00	61,914.00	45,610.00	16,304.00
<u>A 3262</u>	COMPUTER SOFTWARE AID	0.00	0.00	0.00	11,415.00	-11,415.00
<u>A 3262.B</u>	COMPUTER HARDWARE AID	13,519.00	0.00	13,519.00	13,610.00	-91.00
<u>A 3263</u>	LIBRARY LOAN AID	0.00	0.00	0.00	4,762.00	-4,762.00
<u>A 3289</u>	OTHER STATE AID	0.00	0.00	0.00	4,481.10	-4,481.10
<u>A 4286</u>	CARES ACT GRANTS	0.00	0.00	0.00	43,142.00	-43,142.00
<u>A 4601</u>	MEDICAID	30,000.00	0.00	30,000.00	28,883.99	1,116.01
<u>A 4960</u>	FEMA (FEDERAL EMERGENCY MANAGEMENT ASSISTANCE)	0.00	0.00	0.00	17,459.36	-17,459.36

# UNATEGO CSD

Revenue Status Report From 7/1/2020 To 5/31/2021



Account	Description	Budget	Adjustments	Revised Budget	Revenue Earned	Unearned Revenue
A Totals:		22,087,305.00	0.00	22,087,305.00	20,241,452.67	1,845,852.33
Grand Totals:		22,087,305.00	0.00	22,087,305.00	20,241,452.67	1,845,852.33

TREASURER'S REPORT TO  
BOARD OF EDUCATION  
UNATEGO CENTRAL SCHOOL

**School Lunch Fund Checking**

BALANCE ON HAND: April 30, 2021 \$ 131,030.25

VOIDED CHECKS \$ -

RECEIPTS:

INTEREST	1.09
GEN/NYS-FED-BKFT-LUNCH-SNACK-MARCH 21	\$1,344.00
GEN/NYS-FED-BKFT-LUNCH-SNACK-MARCH/APRIL 2021	\$37,357.00
OTHER SALES/TAX	\$904.08

TOTAL RECEIPTS \$ 39,606.17

RECEIPTS & BALANCE \$ 170,636.42

DISBURSEMENTS:

CHECKS	8980-8070	16,010.25
WIRES		12,579.85

TOTAL DISBURSEMENTS \$ 28,590.10

BALANCE ON HAND: May 31, 2021 \$ 142,046.32

---

BANK BALANCE \$142,067.32

PLUS: BANK ERROR -

PLUS: IN TRANSIT DEPOSITS 65.00

LESS: OUTSTANDING CHECKS 76.00

LESS: OUTSTANDING WIRES -

NET BALANCE IN BANK \$142,046.32

May 31, 2021  
DATE SUBMITTED

  
DISTRICT TREASURER

## UNATEGO CSD



Trial Balance Report From 7/1/2020 - 5/31/2021

Account	Description	Debits	Credits	Balance
C 200	CASH	590,279.19	448,232.87	142,046.32
C 4101	STATE AID RECEIVABLE	31,316.36	28,899.36	2,417.00
C 4102	FEDERAL AID RECEIVABLE	444,717.00	377,462.00	67,255.00
C 445	INVENTORY-SUPPLIES	3,511.76	0.00	3,511.76
C 446	INVENTORY-FOOD	7,554.99	0.00	7,554.99
C 446.1	INVENTORY-USDA	16,153.46	0.00	16,153.46
C 510	ESTIMATED REVENUES	575,200.00	0.00	575,200.00
C 521	ENCUMBRANCES	599,251.86	500,434.47	98,817.39
C 522	EXPENDITURES	462,935.50	6,539.17	456,396.33
C 630GEN	DUE TO GENERAL FUND	62,891.85	188,507.05	125,615.20 CR
C 631	DUE TO OTHER GOVERNMENTS	134.56	217.90	83.34 CR
C 806	NOT IN SPENDABLE FORM	0.00	27,220.21	27,220.21 CR
C 821	RESERVE FOR ENCUMBRANCES	500,434.47	599,251.86	98,817.39 CR
C 915	ASSIGNED UNAPPROPRIATED FUND BAL	0.00	25,466.32	25,466.32 CR
C 960	APPROPRIATIONS	0.00	575,200.00	575,200.00 CR
C 980	REVENUES	12,818.36	529,768.15	516,949.79 CR
<b>C Fund Totals:</b>		<b>3,307,199.36</b>	<b>3,307,199.36</b>	<b>0.00</b>
<b>Grand Totals:</b>		<b>3,307,199.36</b>	<b>3,307,199.36</b>	<b>0.00</b>

## UNATEGO CSD

## Appropriation Status Summary Report By Function From 7/1/2020 To 5/31/2021



Account	Description		Budget	Adjustments	Adj. Budget	Expensed	Encumbered	Available
2860	SUPPLIES/EQUIPMENT/CONTRACTUAL	*	472,400.00	0.00	472,400.00	363,136.05	96,381.02	12,882.93
28		**	472,400.00	0.00	472,400.00	363,136.05	96,381.02	12,882.93
2		***	472,400.00	0.00	472,400.00	363,136.05	96,381.02	12,882.93
9030	SOCIAL SECURITY	*	11,000.00	0.00	11,000.00	8,165.88	2,220.77	613.35
9040	WORKERS' COMPENSATION	*	6,000.00	0.00	6,000.00	6,000.00	0.00	0.00
9060	HOSPITAL, MEDICAL & DENTAL INS	*	85,800.00	0.00	85,800.00	79,094.40	215.60	6,490.00
90		**	102,800.00	0.00	102,800.00	93,260.28	2,436.37	7,103.35
9		***	102,800.00	0.00	102,800.00	93,260.28	2,436.37	7,103.35
Fund CTotals:			575,200.00	0.00	575,200.00	456,396.33	98,817.39	19,986.28
Grand Totals:			575,200.00	0.00	575,200.00	456,396.33	98,817.39	19,986.28



## UNATEGO CSD

Revenue Status Report From 7/1/2020 To 5/31/2021



Account	Description	Budget	Adjustments	Revised Budget	Revenue Earned	Unearned Revenue
C 1445	OTHER FOOD SALES	45,000.00	0.00	45,000.00	4,937.09	40,062.91
C 2401	INTEREST AND EARNINGS	0.00	0.00	0.00	6.90	-6.90
C 2701	REFUND OF BOCES AIDED SERVICES	0.00	0.00	0.00	1,514.84	-1,514.84
C 2770	MISCELLANEOUS REVENUE	0.00	0.00	0.00	6.73	-6.73
C 3190..1	STATE BREAKFAST	4,000.00	0.00	4,000.00	0.00	4,000.00
C 3190..11	BOCES AID	43,000.00	0.00	43,000.00	12,891.85	30,108.15
C 3190..2	STATE LUNCH	7,000.00	0.00	7,000.00	0.00	7,000.00
C 3190.SUM	STATE BKFST/LUNCH SUMMER	400.00	0.00	400.00	14,727.00	-14,327.00
C 4190..1	FEDERAL BREAKFAST	90,000.00	0.00	90,000.00	0.00	90,000.00
C 4190..2	FEDERAL LUNCH	275,000.00	0.00	275,000.00	0.00	275,000.00
C 4190..2S.N	FEDERAL SNACK	7,000.00	0.00	7,000.00	1,216.00	5,784.00
C 4190..3	SURPLUS FOOD - FEDERAL	25,000.00	0.00	25,000.00	23,351.38	1,648.62
C 4190.SUM	FEDERAL BRKFST/LUNCH SUMMER	28,800.00	0.00	28,800.00	408,298.00	-379,498.00
C 5031	INTERFUND TRANSFER FROM GEN FUND	50,000.00	0.00	50,000.00	50,000.00	0.00
<b>C Totals:</b>		<b>575,200.00</b>	<b>0.00</b>	<b>575,200.00</b>	<b>516,949.79</b>	<b>58,250.21</b>
<b>Grand Totals:</b>		<b>575,200.00</b>	<b>0.00</b>	<b>575,200.00</b>	<b>516,949.79</b>	<b>58,250.21</b>

**School Food Service Statement of Income & Expenditures**  
**2020-2021**

	July/August	September	October	November	December	Totals
<b><u>Income</u></b>						
<i>Revenues</i>						
Sale of Type A Lunches	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Other Food Sales	-	380	653	525	417	1,975
Interest & Earnings	0	1	1	0	-	2
State Reimbursement-Breakfast	-	12,818	-	-	-	12,818
State Reimbursement-Lunch	-	-	-	-	-	-
BOCES Aid	-	-	-	-	-	-
Federal Reimbursements-Breakfast	-	-	-	-	-	-
Federal Reimbursements-Lunch	-	-	-	-	-	-
Federal Surplus Food	-	-	4,339	-	-	4,339
Federal Snack Program	-	-	-	-	251	251
Summer Food Service Program	73,314	-	-	-	120,235	193,549
Refund of Prior Year Expense	-	-	1,515	-	-	1,515
Miscellaneous Revenue	-	-	-	-	3	3
Interfund Transfers	-	-	-	-	-	-
<b>Total Revenues</b>	<b>73,314</b>	<b>13,199</b>	<b>6,508</b>	<b>525</b>	<b>120,906</b>	<b>214,452</b>
<i>Cost of Food Sold</i>						
Beginning Inventory	7,555	7,555	7,555	7,555	7,555	7,555
Food Purchased	24,738	18,764	25,518	24,276	22,821	116,117
Federal Surplus Food Received	-	-	4,339	-	-	4,339
<b>Subtotal</b>	<b>32,293</b>	<b>26,319</b>	<b>37,411</b>	<b>31,831</b>	<b>30,376</b>	<b>128,011</b>
Less:						
Ending Inventory	7,555	7,555	7,555	7,555	7,555	7,555
<b>Cost of Food Sold</b>	<b>24,738</b>	<b>18,764</b>	<b>29,856</b>	<b>24,276</b>	<b>22,821</b>	<b>120,456</b>
<b>Gross Income</b>	<b>48,576</b>	<b>(5,565)</b>	<b>(23,349)</b>	<b>(23,751)</b>	<b>98,085</b>	<b>93,996</b>
<b><u>Expenditures</u></b>						
<i>Personnel</i>						
Salaries	9,838	4,526	20,058	12,091	11,241	57,754
Employees Retirement	-	-	-	-	-	-
Social Security	753	798	990	866	803	4,209
Workers' Compensation	1,000	500	500	500	500	3,000
Unemployment Insurance	-	-	-	-	-	-
Health & Dental Insurance	19,774	6,591	6,591	6,591	6,591	46,138
<b>Total Personnel</b>	<b>31,364</b>	<b>12,415</b>	<b>28,139</b>	<b>20,048</b>	<b>19,135</b>	<b>111,101</b>
<i>Operations</i>						
Equipment	-	-	-	-	-	-
Contractual Expenses	-	2,525	115	200	441	3,281
Materials & Supplies	1,368	1,298	527	895	370	4,459
BOCES Services	-	-	13,764	6,882	-	20,646
<b>Total Operations</b>	<b>1,368</b>	<b>3,823</b>	<b>14,407</b>	<b>7,977</b>	<b>811</b>	<b>28,385</b>
<b>Total Expenditures</b>	<b>32,732</b>	<b>16,238</b>	<b>42,546</b>	<b>28,025</b>	<b>19,946</b>	<b>139,487</b>
<b>Net Income</b>	<b>\$ 15,844</b>	<b>\$ (21,803)</b>	<b>\$ (65,894)</b>	<b>\$ (51,776)</b>	<b>\$ 78,139</b>	<b>\$ (45,490)</b>

# Unatego Central School

## School Food Service Statement of Income & Expenditures 2020-2021

	July/Dec.	January	February	March	April	Totals
<b><u>Income</u></b>						
<i>Revenues</i>						
Sale of Type A Lunches	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Other Food Sales	\$ 1,975	474	463	554	599	4,064
Interest & Earnings	\$ 2	0	1	1	1	6
State Reimbursement-Breakfast	\$ 12,818	-	(12,818)	-	-	-
State Reimbursement-Lunch	\$ -	-	-	-	-	-
BOCES Aid	\$ -	-	12,892	-	-	12,892
Federal Reimbursements-Breakfast	\$ -	-	-	-	-	-
Federal Reimbursements-Lunch	\$ -	-	-	-	-	-
Federal Surplus Food	\$ 4,339	-	11,361	3,074	4,578	23,351
Federal Snack Program	\$ 251	199	-	94	113	657
Summer Food Service Program	\$ 193,549	85,723	-	35,939	38,463	353,674
Refund of Prior Year Expense	\$ 1,515	-	-	-	-	1,515
Miscellaneous Revenue	\$ 3	-	-	3	-	6
Interfund Transfers	\$ -	-	50,000	-	-	50,000
Total Revenues	214,452	86,396	61,899	39,665	43,753	446,165
<i>Cost of Food Sold</i>						
Beginning Inventory	7,555	7,555	7,555	7,555	7,555	7,555
Food Purchased	116,117	12,989	11,308	9,908	7,118	157,441
Federal Surplus Food Received	4,339	-	11,361	3,074	4,578	23,351
Subtotal	128,011	20,544	30,225	20,537	19,251	188,347
<i>Less:</i>						
Ending Inventory	7,555	7,555	7,555	7,555	7,555	7,555
Cost of Food Sold	120,456	12,989	22,670	12,982	11,696	180,792
<b>Gross Income</b>	<b>93,996</b>	<b>73,407</b>	<b>39,229</b>	<b>26,683</b>	<b>32,058</b>	<b>265,373</b>
<b><u>Expenditures</u></b>						
<i>Personnel</i>						
Salaries	57,754	9,341	10,466	9,017	14,119	100,695
Employees Retirement	-	-	-	-	-	-
Social Security	4,209	1,075	592	857	591	7,324
Workers' Compensation	3,000	500	500	500	500	5,000
Unemployment Insurance	-	-	-	-	-	-
Health & Dental Insurance	46,138	6,591	6,591	6,591	6,591	72,503
Total Personnel	111,101	17,507	18,149	16,965	21,801	185,522
<i>Operations</i>						
Equipment	-	-	-	-	-	-
Contractual Expenses	3,281	-	218	1,229	193	4,920
Materials & Supplies	4,459	709	616	1,118	730	7,632
BOCES Services	20,646	13,764	-	13,764	6,882	55,057
Total Operations	28,385	14,474	834	16,111	7,805	67,610
<b>Total Expenditures</b>	<b>139,487</b>	<b>31,980</b>	<b>18,982</b>	<b>33,077</b>	<b>29,606</b>	<b>253,132</b>
<b>Net Income</b>	<b>\$ (45,490)</b>	<b>\$ 41,427</b>	<b>\$ 20,246</b>	<b>\$ (6,393)</b>	<b>\$ 2,452</b>	<b>\$ 12,241</b>

# Unatego Central School

## School Food Service Statement of Income & Expenditures 2020-2021

	July/Apr	May	June	Closing Journal Entry Adj.	Totals
<b><u>Income</u></b>					
<i>Revenues</i>					
Sale of Type A Lunches	\$ -	\$ -			\$ -
Other Food Sales	4,064	873			4,937
Interest & Earnings	6	1			7
State Reimbursement-Breakfast	-	-			-
State Reimbursement-Lunch	-	-			-
BOCES Aid	12,892	-			12,892
Federal Reimbursements-Breakfast	-	-			-
Federal Reimbursements-Lunch	-	-			-
Federal Surplus Food	23,351	-			23,351
Federal Snack Program	657	559			1,216
Summer Food Service Program	353,674	69,351			423,025
Refund of Prior Year Expense	1,515	-			1,515
Miscellaneous Revenue	6	-			6
Interfund Transfers	50,000	-			50,000
Total Revenues	446,165	70,784	-		516,949
<i>Cost of Food Sold</i>					
Beginning Inventory	7,555	7,555	7,555		-
Food Purchased	157,441	9,697			167,137
Federal Surplus Food Received	23,351	-	-		23,351
Subtotal	188,347	17,252	7,555	-	-
Less:					
Ending Inventory	7,555	7,555	7,555		7,555
Cost of Food Sold	180,792	9,697	-	-	190,489
<b>Gross Income</b>	<b>265,373</b>	<b>61,087</b>	<b>-</b>		<b>326,460</b>
<b><u>Expenditures</u></b>					
<i>Personnel</i>					
Salaries	100,695	11,738			112,433
Employees Retirement	-	-			-
Social Security	7,324	842			8,166
Workers' Compensation	5,000	500			5,500
Unemployment Insurance	-	-			-
Health & Dental Insurance	72,503	6,591			79,094
Total Personnel	185,522	19,671	-		205,193
<i>Operations</i>					
Equipment	-	-			-
Contractual Expenses	4,920	1,801			6,721
Materials & Supplies	7,632	500			8,133
BOCES Services	55,057	-			55,057
Total Operations	67,610	2,301	-		69,911
<b>Total Expenditures</b>	<b>253,132</b>	<b>21,972</b>	<b>-</b>		<b>275,104</b>
<b>Net Income</b>	<b>\$ 12,241</b>	<b>\$ 39,115</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 51,356</b>

**School Food Service Statement of Income & Expenditures**  
**2020-2021**

Year to Date Comparison

	2019-2020	2020-2021	\$ Change	% Change
<b><u>Income</u></b>				
<i>Revenues</i>				
Sale of Type A Lunches	\$ 66	\$ -	\$ (66)	\$ (1)
Other Food Sales	27,374	4,937	(22,437)	\$ (1)
Interest & Earnings	3	7	4	\$ 1
State Reimbursement-Breakfast	2,189	-	(2,189)	\$ (1)
State Reimbursement-Lunch	3,878	-	(3,878)	\$ (1)
BOCES Aid	14,739	12,892	(1,847)	\$ (0)
Federal Reimbursements-Breakfast	50,025	-	(50,025)	\$ (1)
Federal Reimbursements-Lunch	163,290	-	(163,290)	\$ (1)
Federal Surplus Food	36,278	23,351	(12,927)	\$ (0)
Federal Snack Program	5,368	1,216	(4,152)	\$ (1)
Summer Food Service Program	96,166	423,025	326,859	\$ 3
Refund of Prior Year Expense	-	1,515	1,515	
Miscellaneous Revenue	15	6	(9)	\$ (1)
Interfund Transfers	50,000	50,000	-	\$ -
<b>Total Revenues</b>	<b>449,391</b>	<b>516,949</b>	<b>67,558</b>	<b>\$ 0</b>
<i>Cost of Food Sold</i>				
Beginning Inventory	7,317	7,555	238	\$ 0
Food Purchased	156,478	167,137	10,659	\$ 0
Federal Surplus Food Received	42,278	23,351	(18,927)	\$ (0)
<b>Subtotal</b>	<b>206,073</b>	<b>198,044</b>	<b>(8,029)</b>	<b>\$ (0)</b>
<i>Less:</i>				
Ending Inventory	7,317	7,555	238	\$ 0
<b>Cost of Food Sold</b>	<b>192,756</b>	<b>190,489</b>	<b>(8,267)</b>	<b>\$ (0)</b>
<b>Gross Income</b>	<b>256,635</b>	<b>326,460</b>	<b>75,825</b>	<b>\$ 0</b>
<b><u>Expenditures</u></b>				
<i>Personnel</i>				
Salaries	122,573	112,433	(10,140)	\$ (0)
Employees Retirement	-	-	-	
Social Security	8,639	8,166	(473)	\$ (0)
Workers' Compensation	5,401	5,500	99	\$ 0
Unemployment Insurance	-	-	-	
Health & Dental Insurance	79,028	79,094	66	\$ 0
<b>Total Personnel</b>	<b>215,641</b>	<b>205,193</b>	<b>(10,448)</b>	<b>\$ (0)</b>
<i>Operations</i>				
Equipment	8,620	-	(8,620)	\$ (1)
Contractual Expenses	2,788	6,721	3,933	\$ 1
Materials & Supplies	13,431	8,133	(5,298)	\$ (0)
BOCES Services	57,487	55,057	(2,430)	\$ (0)
<b>Total Operations</b>	<b>82,326</b>	<b>69,911</b>	<b>(12,415)</b>	<b>\$ (0)</b>
<b>Total Expenditures</b>	<b>297,967</b>	<b>275,104</b>	<b>(22,863)</b>	<b>\$ (0)</b>
<b>Net Income</b>	<b>\$ (41,332)</b>	<b>\$ 51,356</b>	<b>\$ 98,688</b>	<b>\$ (2)</b>

**TREASURER'S REPORT TO  
BOARD OF EDUCATION  
UNATEGO CENTRAL SCHOOL**

**Special Aid Fund Checking**

**BALANCE ON HAND: April 30, 2021** **\$ 44,031.61**

**VOIDED CHECKS** **\$ -**

**RECEIPTS:**

<b>INTEREST</b>	<b>0.73</b>
<b>TRANSFER FROM GENERAL TO FEDERAL</b>	<b>6,378.00</b>
<b>TRANSFER OF SECTION 611 FUNDS FROM GENERAL TO FEDERAL</b>	<b>27,515.00</b>
<b>TRANSFER OF SECTION 619 FUNDS FROM GENERAL TO FEDERAL</b>	<b>489.00</b>
<b>TRANSFER OF SECTION 611 FUNDS FROM GENERAL TO FEDERAL</b>	<b>31,628.00</b>
<b>TRANSFER OF SECTION 619 FUNDS FROM GENERAL TO FEDERAL</b>	<b>732.00</b>
<b>TRANSFER OF TITLE I FUNDS FROM GENERAL TO FEDERAL</b>	<b>94,511.00</b>
<b>TRANSFER OF TITLE IV FUNDS FROM GENERAL TO FEDERAL</b>	<b>2,080.00</b>

**TOTAL RECEIPTS \$ 163,333.73**

**RECEIPTS & BALANCE \$ 207,365.34**

**DISBURSEMENTS:**

<b>CHECKS</b>	<b>3456</b>	<b>14.36</b>
<b>WIRES</b>		<b>39,391.19</b>

**TOTAL DISBURSEMENTS \$ 39,405.55**

**BALANCE ON HAND: May 31, 2021** **\$ 167,959.79**

---

**BANK BALANCE** **\$167,974.15**

**PLUS: BANK ERROR** **-**

**PLUS: IN TRANSIT DEPOSITS** **-**

**LESS: OUTSTANDING CHECKS** **14.36**

**LESS: OUTSTANDING WIRES** **-**

**NET BALANCE IN BANK** **\$167,959.79**

May 31, 2021  
**DATE SUBMITTED**

  
**DISTRICT TREASURER**

## UNATEGO CSD



Trial Balance Report From 7/1/2020 - 5/31/2021

Account	Description	Debits	Credits	Balance
F 200	CASH - CHECKING	576,390.83	408,431.04	167,959.79
F 391GEN	DUE FROM GENERAL FUND	461,616.60	298,283.60	163,333.00
F 4102	FEDERAL AID RECEIVABLE	152,473.89	135,508.66	16,965.23
F 510	ESTIMATED REVENUES	587,382.67	18,854.00	568,528.67
F 521	ENCUMBRANCES	541,581.42	406,689.18	134,892.24
F 522	EXPENDITURES	427,276.43	18,551.00	408,725.43
F 630GEN	DUE TO GENERAL FUND	286,866.94	701,402.01	414,535.07 CR
F 821	RESERVE FOR ENCUMBRANCES	406,689.18	541,581.42	134,892.24 CR
F 960	APPROPRIATIONS	18,854.00	587,382.67	568,528.67 CR
F 980	REVENUES	18,551.70	361,000.08	342,448.38 CR
<b>F Fund Totals:</b>		<b>3,477,683.66</b>	<b>3,477,683.66</b>	<b>0.00</b>
<b>Grand Totals:</b>		<b>3,477,683.66</b>	<b>3,477,683.66</b>	<b>0.00</b>

Account	Description		Budget	Adjustments	Adj. Budget	Expensed	Encumbered	Available
0421	TITLE IVA	*	15,290.00	0.00	15,290.00	5,329.00	0.00	9,961.00
04		**	15,290.00	0.00	15,290.00	5,329.00	0.00	9,961.00
0		***	15,290.00	0.00	15,290.00	5,329.00	0.00	9,961.00
2121	TITLE 1	*	197,041.00	0.00	197,041.00	149,674.40	47,266.60	100.00
21		**	197,041.00	0.00	197,041.00	149,674.40	47,266.60	100.00
2253	TUITION/MAINTENANCE	*	42,007.67	0.00	42,007.67	25,363.67	16,644.00	0.00
22		**	42,007.67	0.00	42,007.67	25,363.67	16,644.00	0.00
2		***	239,048.67	0.00	239,048.67	175,038.07	63,910.60	100.00
3221	IDEA-PT B/SEC 611	*	257,397.00	18,551.00	275,948.00	193,377.50	67,720.50	14,850.00
32		**	257,397.00	18,551.00	275,948.00	193,377.50	67,720.50	14,850.00
3321	IDEA-PT B/SEC 619	*	6,348.00	0.00	6,348.00	5,866.77	481.23	0.00
33		**	6,348.00	0.00	6,348.00	5,866.77	481.23	0.00
3		***	263,745.00	18,551.00	282,296.00	199,244.27	68,201.73	14,850.00
4721	TITLE IIA	*	32,197.00	-303.00	31,894.00	29,114.09	2,779.91	0.00
47		**	32,197.00	-303.00	31,894.00	29,114.09	2,779.91	0.00
4		***	32,197.00	-303.00	31,894.00	29,114.09	2,779.91	0.00
Fund FTotals:			550,280.67	18,248.00	568,528.67	408,725.43	134,892.24	24,911.00
Grand Totals:			550,280.67	18,248.00	568,528.67	408,725.43	134,892.24	24,911.00



## UNATEGO CSD

Revenue Status Report From 7/1/2020 To 5/31/2021



Account	Description	Budget	Adjustments	Revised Budget	Revenue Earned	Unearned Revenue
<u>F 3289.-17.18</u>	SUMMER HANDICAPPED 17-18	871.68	0.00	871.68	0.00	871.68
<u>F 3289.-20.21</u>	SUMMER HANDICAPPED 20-21	41,135.99	0.00	41,135.99	18,353.24	22,782.75
<u>F 4126.-21.21</u>	TITLE I A&D IMPRV (BASIC) 20-21	197,041.00	0.00	197,041.00	133,919.00	63,122.00
<u>F 4256.-32.21</u>	PL94-142 IDEA/SEC 611 20-21	257,397.00	18,551.00	275,948.00	173,282.00	102,666.00
<u>F 4256.-33.21</u>	PL99-457 IDEA/SEC 619 20-21	6,348.00	0.00	6,348.00	5,378.00	970.00
<u>F 4289.-04.20</u>	TITLE IV SSAE 19-20	0.00	0.00	0.00	-0.86	0.86
<u>F 4289.-04.21</u>	TITLE IVA ALLOCATION 20-21	15,290.00	0.00	15,290.00	5,139.00	10,151.00
<u>F 4289.-47.21</u>	TITLE II (A) TEACH/PRINCIPAL TRAINING/RECRUITMENT 20-21	32,197.00	-303.00	31,894.00	6,378.00	25,516.00
<b>F Totals:</b>		<b>550,280.67</b>	<b>18,248.00</b>	<b>568,528.67</b>	<b>342,448.38</b>	<b>226,080.29</b>
<b>Grand Totals:</b>		<b>550,280.67</b>	<b>18,248.00</b>	<b>568,528.67</b>	<b>342,448.38</b>	<b>226,080.29</b>

**TREASURER'S REPORT TO  
BOARD OF EDUCATION  
UNATEGO CENTRAL SCHOOL**

**Capital Fund Checking**

BALANCE ON HAND: April 30, 2021	\$ 2,529.29
VOIDED CHECKS	\$ -
RECEIPTS:	
INTEREST	0.02

TOTAL RECEIPTS	\$ 0.02
RECEIPTS & BALANCE	<u>\$ 2,529.31</u>

DISBURSEMENTS:	EFT/Wire Trans.	\$ -
	Checks	\$ -

TOTAL DISBURSEMENTS	<u>\$ -</u>
---------------------	-------------

BALANCE ON HAND: May 31, 2021	<u>\$ 2,529.31</u>
-------------------------------	--------------------

BANK BALANCE	\$2,529.31
PLUS: BANK ERROR	-
PLUS: IN TRANSIT DEPOSITS	-
LESS: OUTSTANDING CHECKS	-
LESS: OUTSTANDING WIRES	<u>-</u>
NET BALANCE IN BANK	<u>\$2,529.31</u>

May 31, 2021  
DATE SUBMITTED

  
DISTRICT TREASURER

## UNATEGO CSD



Trial Balance Report From 7/1/2020 - 5/31/2021

Account	Description	Debits	Credits	Balance
H 200	CASH	939,153.64	936,624.33	2,529.31
H 521	ENCUMBRANCES	954,640.33	875,178.08	79,462.25
H 522	EXPENDITURES	877,469.33	0.00	877,469.33
H 630DEBT	DUE TO DEBT SERVICE	0.00	1,092.03	1,092.03 CR
H 630GEN	DUE TO GENERAL FUND	0.00	1,181,067.45	1,181,067.45 CR
H 821	RESERVE FOR ENCUMBRANCES	875,178.08	954,640.33	79,462.25 CR
H 917.2021PRERE	2021 PRE-REFERRENDUM TO CAPITAL PROJ.	234,160.84	0.00	234,160.84
H 917.SSB	SMART SCHOOL BOND FUND BALANCE	68,000.00	0.00	68,000.00
H Fund Totals:		3,948,602.22	3,948,602.22	0.00
Grand Totals:		3,948,602.22	3,948,602.22	0.00

# UNATEGO CSD

## Appropriation Status Summary Report By Function From 7/1/2020 To 5/31/2021



Account	Description		Budget	Adjustments	Adj. Budget	Expensed	Encumbered	Available
2018	2019 CAPITAL PROJECT	*	0.00	0.00	0.00	877,469.33	79,462.25	-956,931.58
20		**	0.00	0.00	0.00	877,469.33	79,462.25	-956,931.58
2		***	0.00	0.00	0.00	877,469.33	79,462.25	-956,931.58
	Fund HTotals:		0.00	0.00	0.00	877,469.33	79,462.25	-956,931.58
	Grand Totals:		0.00	0.00	0.00	877,469.33	79,462.25	-956,931.58

# UNATEGO CSD

Revenue Status Report From 7/1/2020 To 5/31/2021

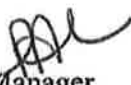


Account	Description	Budget	Adjustments	Revised Budget	Revenue Earned	Unearned Revenue
V 2401	INTEREST AND EARNINGS	0.00	0.00	0.00	2,577.25	-2,577.25
V Totals:		0.00	0.00	0.00	2,577.25	-2,577.25
Grand Totals:		0.00	0.00	0.00	2,577.25	-2,577.25



6678 County Road 32, Norwich, New York 13815-3554  
(607) 335-1200 • FAX (607) 334-9848

To: Unatego Board Member

From: Patricia A. Loker   
School Business Manager

Date: June 10, 2021

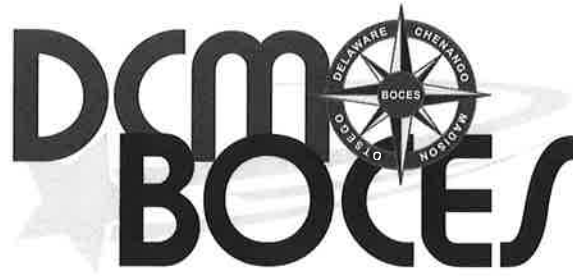
Re: Warrants for the June 21, 2021 meeting

Enclosed, please find the following May warrants for the June 21<sup>st</sup> meeting:

<u>FUND</u>	<u>#'s</u>
General Fund	69, 71, 72, 73, 74, 75
Trust & Agency	47, 48, 49
School Lunch Fund	38, 39
Federal	9, 10

pal/jm

cc Dr. David Richards



6678 County Road 32, Norwich, New York 13815-3554  
(607) 335-1200 • FAX (607) 334-9848

To: Unatego Board Member

From: Patricia A. Loker  
School Business Manager

Date: June 10, 2021

Re: Warrants for the June 21, 2021 meeting

Enclosed, please find the following May warrants for the June 21<sup>st</sup> meeting:

<u>FUND</u>	<u>#'s</u>
General Fund	69, 71, 72, 73, 74, 75
Trust & Agency	47, 48, 49
School Lunch Fund	38, 39
Federal	9, 10

pal/jm

cc Dr. David Richards

## UNATEGO CSD

Check Warrant Report For A - 69: GENERAL 5/3/21-5/7/21 For Dates 5/1/2021 - 5/31/2021



Check #	Check Date	Vendor ID	Vendor Name	PO Number	Check Amount
32471	05/07/2021	1042	AIRGAS USA, LLC.	200101	48.35
32472	05/07/2021	5910	ALPHA D.C. MOTORS INC	200618	195.95
32473	05/07/2021	5994	DEANNA BACKUS		91.98
32474	05/07/2021	5976	GINA BOLISKI		16.13
32475	05/07/2021	2525	CAZENOVIA EQUIPMENT COMPANY INC.	200106	15.21
32476	05/07/2021	469	FIRST BANKCARD		27.60
32477	05/07/2021	5868	HARRIS MEMORIAL LIBRARY		5,606.52
32478	05/07/2021	582	HILL & MARKES INC	200061	1,410.76
32479	05/07/2021	3207	MIRABITO ENERGY PRODUCTS	200485	920.54
32480	05/07/2021	5966	NEW DIRECTIONS SOLUTIONS	200508	4,596.50
32481	05/07/2021	5865	SHEILA NOLAN		148.96
32482	05/07/2021	936	NYSEG	200025	1,990.81
32483	05/07/2021	4246	PIONEER MANUFACTURING COMPANY	200620	1,070.00
32484	05/07/2021	1051	PUTNAM PEST CONTROL	200056	100.00
32485	05/07/2021	1386	SPRINGBROOK NY, INC.		8,978.00
32486	05/07/2021	5869	UNADILLA PUBLIC LIBRARY		3,051.16
32487	05/07/2021	1405	VASCO BRANDS, INC	200621	494.45

Number of Transactions: 17

Warrant Total: 28,762.92

Vendor Portion: 28,762.92

## Certification of Warrant

To The District Treasurer: I hereby certify that I have verified the above claims, 17 in number, in the total amount of \$ 28,762.92. You are hereby authorized and directed to pay to the claimants certified above the amount of each claim allowed and charge each to the proper fund.

6/14/21

Date

Signature

Claims Auditor

Title



Check #	Check Date	Vendor ID	Vendor Name	PO Number	Check Amount
32488	05/12/2021	4613	SLOAN'S NY GRILL		85.00
Number of Transactions: 1					
Warrant Total:					85.00
Vendor Portion:					85.00

**Certification of Warrant**

To The District Treasurer: I hereby certify that I have verified the above claims, 1 in number, in the total amount of \$ 85.00. You are hereby authorized and directed to pay to the claimants certified above the amount of each claim allowed and charge each to the proper fund.

6/14/21

Date



Signature

Claims Auditor

Title

## UNATEGO CSD



Check Warrant Report For A - 72: GENERAL 5/10/21-5/14/21 For Dates 5/1/2021 - 5/31/2021

Check #	Check Date	Vendor ID	Vendor Name	PO Number	Check Amount
32489	05/14/2021	4439	ADVANCE AUTO PARTS	200058	116.57
32490	05/14/2021	107	BEST PLUMBING SPECIALTIES, INC	200640	187.20
32491	05/14/2021	5976	GINA BOLISKI		43.01
32492	05/14/2021	1998	CUMMINS SALES AND SERVICE	200557	1,764.17
32493	05/14/2021	326	THE DAILY STAR	200007	259.76
32494	05/14/2021	388	DROGEN ELECTRIC SUPPLY	200057	428.23
32495	05/14/2021	4304	GLOBAL MONTELLO GROUP	200033	7,933.69
32496	05/14/2021	551	MATT HAFELE		32.45
32497	05/14/2021	589	HOGAN, SARZYNSKI, LYNCH, DEWIND & GREGORY, LLP	200018	2,127.06
32498	05/14/2021	656	J.W. PEPPER & SON, INC.	200451	128.83
32499	05/14/2021	5840	BRIAN KNAPP	200124	65.04
32500	05/14/2021	3374	MATTHEWS BUSES INC	200105	269.50
32501	05/14/2021	3207	MIRABITO ENERGY PRODUCTS	200485	808.19
32502	05/14/2021	1985	NYAPT	200643	425.00
32503	05/14/2021	936	NYSEG	200025	3,026.41
32504	05/14/2021	5782	SAFELITE AUTOGLASS	200610	247.01
32505	05/14/2021	1131	SARGENT WELCH		71.58
32506	05/14/2021	4489	LOGAN SCHULTES		28.56
32507	05/14/2021	2009	VERNIER SOFTWARE & TECH LLC	200637	1,650.51
32508	05/14/2021	1409	VILLAGE OF OTEGO	200047	140.00
32509	05/14/2021	4738	DALE YOUNG	200123	126.31

Number of Transactions: 21

Warrant Total: 19,879.08

Vendor Portion: 19,879.08

## Certification of Warrant

To The District Treasurer: I hereby certify that I have verified the above claims, 21 in number, in the total amount of \$ 19,879.08. You are hereby authorized and directed to pay to the claimants certified above the amount of each claim allowed and charge each to the proper fund.

6/14/21

Date

Signature

Claims Auditor

Title

## UNATEGO CSD



Check Warrant Report For A - 73: GENERAL 5/17/21-5/21/21 For Dates 5/1/2021 - 5/31/2021

Check #	Check Date	Vendor ID	Vendor Name	PO Number	Check Amount
32510	05/21/2021	4439	ADVANCE AUTO PARTS	200058	53.48
32511	05/21/2021	5985	AMAZON BUSINESS	200625	672.60
32512	05/21/2021	4057	BIG APPLE MUSIC, LLC	200449	64.99
32513	05/21/2021	5976	GINA BOLISKI		43.01
32514	05/21/2021	5842	BUELL FUELS	200486	14,490.00
32515	05/21/2021	234	THE CITY OF ONEONTA		50.00
32516	05/21/2021	73	DELAWARE-CHENANGO-MADISON-OTSEGO BOCES	200008	2,497.32
32517	05/21/2021	3759	DIRECT ENERGY BUSINESS LLC		147.99
32518	05/21/2021	388	DROGEN ELECTRIC SUPPLY	200057	129.11
32519	05/21/2021	403	EBSCO	200536	591.06
32520	05/21/2021	2978	FINGER LAKES SYSTEM CHEMISTRY	200639	412.40
32521	05/21/2021	474	FLEETPRIDE, INC.	200059	27.72
32522	05/21/2021	3941	GOVCONNECTION, INC.	200617	668.76
32523	05/21/2021	567	HARTFORD STEAM BOILER INSPECTION AND INSURANCE COMPANY		525.00
32524	05/21/2021	5777	IRON STRING PRESS, INC		535.00
32525	05/21/2021	656	J.W. PEPPER & SON, INC.	200457	74.21
32526	05/21/2021	2451	JULIE LAMBIASO		80.60
32527	05/21/2021	3374	MATTHEWS BUSES INC	200105	370.20
32528	05/21/2021	3207	MIRABITO ENERGY PRODUCTS	200484	1,681.13
32529	05/21/2021	5988	MODULAR COMFORT SYSTEMS	200605	1,098.00
32530	05/21/2021	5966	NEW DIRECTIONS SOLUTIONS	200508	3,045.00
32531	05/21/2021	4667	PHOENIX GRAPHICS INC		550.00
32532	05/21/2021	5895	JENNIFER S POTRZEBA		62.05
32533	05/21/2021	2613	PRESENTATION CONCEPTS CORP	200599	6,700.00
32534	05/21/2021	5782	SAFELITE AUTOGLASS	200610	209.99
32535	05/21/2021	1386	SPRINGBROOK NY, INC.	200040	12,439.40
32536	05/21/2021	1580	UNITED AUTO SUPPLY	200606	57.90
32537	05/21/2021	1222	US POSTAL SERVICE	200657	937.90
32538	05/21/2021	1412	VILLAGE VARIETY, LTD.	200270	42.98
32539	05/21/2021	1424	WASTE RECOVERY ENTERPRISES	200078	1,128.33

Number of Transactions: 30

Warrant Total: 49,386.13

Vendor Portion: 49,386.13

## Certification of Warrant

To The District Treasurer: I hereby certify that I have verified the above claims, 30 in number, in the total amount of \$ 49,386.13. You are hereby authorized and directed to pay to the claimants certified above the amount of each claim allowed and charge each to the proper fund.

Date

Signature

Title

## UNATEGO CSD



Check Warrant Report For A - 74: GENERAL 5/24/21-5/28/21 For Dates 5/1/2021 - 5/31/2021

Check #	Check Date	Vendor ID	Vendor Name	PO Number	Check Amount
32540	05/28/2021	5985	AMAZON BUSINESS	200626	1,025.13
32541	05/28/2021	111	VIOLET BETTIOL		100.00
32542	05/28/2021	5976	GINA BOLISKI		43.00
32543	05/28/2021	2743	CINTAS CORPORATION	200567	48.35
32544	05/28/2021	474	FLEETPRIDE, INC.	200059	490.58
32545	05/28/2021	487	JOAN FRENCH		100.00
32546	05/28/2021	3527	ELIZABETH GOODRICH		100.00
32547	05/28/2021	582	HILL & MARKES INC	200061	532.56
32548	05/28/2021	3374	MATTHEWS BUSES INC	200105	6.20
32549	05/28/2021	4251	MERCEDES-BENZ FINANCIAL SERVICES	200575	59,534.94
32550	05/28/2021	3207	MIRABITO ENERGY PRODUCTS	200484	1,270.57
32551	05/28/2021	934	NEW YORK STATE COUNCIL OF SCHOOL SUPERINTENDENTS	200662	1,882.24
32552	05/28/2021	5995	ONEONTA EQUIPMENT RENTAL & SALES	200652	449.99
32553	05/28/2021	2517	ONEONTA GARAGE DOORS LLC	200594	13,200.00
32554	05/28/2021	1050	PURCHASE POWER	200037	1,005.00
32555	05/28/2021	1051	PUTNAM PEST CONTROL	200055	90.00
32556	05/28/2021	1154	SCHOOL HEALTH CORPORATION	200653	59.60
32557	05/28/2021	1363	UNATEGO SCHOOL LUNCH FUND		41.23
32558	05/28/2021	1580	UNITED AUTO SUPPLY	200606	150.16
32559	05/28/2021	5841	WELLNOW UC	200104	246.00

Number of Transactions: 20

Warrant Total: 80,375.55

Vendor Portion: 80,375.55

## Certification of Warrant

To The District Treasurer: I hereby certify that I have verified the above claims, 20 in number, in the total amount of \$ 80,375.55. You are hereby authorized and directed to pay to the claimants certified above the amount of each claim allowed and charge each to the proper fund.

6/14/21

Date

Signature

Claims Auditor

Title

# UNATEGO CSD



Check Warrant Report For A - 75: GENERAL HEALTH INSURANCE DUE JUNE 2021 For Dates  
5/1/2021 - 5/31/2021

Check #	Check Date	Vendor ID	Vendor Name	PO Number	Check Amount
32560	05/28/2021	1345	TRUST & AGENCY ACCOUNT	200043	202,455.70
Number of Transactions: 1				Warrant Total:	202,455.70
				Vendor Portion:	202,455.70

## Certification of Warrant

To The District Treasurer: I hereby certify that I have verified the above claims, 1 in number, in the total amount of \$ 202,455.70. You are hereby authorized and directed to pay to the claimants certified above the amount of each claim allowed and charge each to the proper fund.

<u>6/14/21</u>	<u>[Signature]</u>	<u>Claims Auditor</u>
Date	Signature	Title

## UNATEGO CSD

Check Warrant Report For C - 38: SCHOOL LUNCH 5/10/21-5/14/21 For Dates 5/1/2021 - 5/31/2021



Check #	Check Date	Vendor ID	Vendor Name	PO Number	Check Amount
6960	05/14/2021	96	BEHLOG & SON PRODUCE INC	200202	905.57
6961	05/14/2021	160	BIMBO BAKERIES USA	200204	203.51
6962	05/14/2021	520	GINSBERG'S INSTITUTIONAL FOODS, INC	200206	496.39
6963	05/14/2021	582	HILL & MARKES INC	200208	368.12
6964	05/14/2021	4612	JOHN R SEARS DBA BILL BROS DAIRY	200619	2,490.69
6965	05/14/2021	5761	NYSNA	200210	76.00
6966	05/14/2021	2732	OSTERHOUDT COMMERCIAL REFRIGERATION	200211	1,725.00
6967	05/14/2021	5989	RENZI FOOD SERVICE	200584	1,494.12
6968	05/14/2021	3847	SYSCO FOOD SERVICES OF SYRACUSE	200213	724.37
6969	05/14/2021	5975	TASTY BRANDS LLC	200530	935.28

Number of Transactions: 10

Warrant Total: 9,419.05

Vendor Portion: 9,419.05

## Certification of Warrant

To The District Treasurer: I hereby certify that I have verified the above claims, 10 in number, in the total amount of \$ 9,419.05. You are hereby authorized and directed to pay to the claimants certified above the amount of each claim allowed and charge each to the proper fund.

6/14/21      [Signature]      Claims Auditor  
 Date                      Signature                      Title

## UNATEGO CSD



Check Warrant Report For C - 39: SCHOOL LUNCH HEALTH INSURANCE DUE JUNE 2021 For  
Dates 5/1/2021 - 5/31/2021

Check #	Check Date	Vendor ID	Vendor Name	PO Number	Check Amount
6970	05/28/2021	1345	TRUST & AGENCY ACCOUNT	200043	6,591.20
Number of Transactions: 1				Warrant Total:	6,591.20
				Vendor Portion:	6,591.20

## Certification of Warrant

To The District Treasurer: I hereby certify that I have verified the above claims, 1 in number, in the total amount of \$ 6,591.20. You are hereby authorized and directed to pay to the claimants certified above the amount of each claim allowed and charge each to the proper fund.

Date

Signature

Title

## UNATEGO CSD



Check Warrant Report For F - 9: FEDERAL 5/10/21-5/14/21 For Dates 5/1/2021 - 5/31/2021

Check #	Check Date	Vendor ID	Vendor Name	PO Number	Check Amount
3452	05/11/2021	5983	**VOID** WILLIAMS, RENATA	200551	-800.00
3455	05/14/2021	5983	WILLIAMS, RENATA	200551	800.00
Number of Transactions: 2				Warrant Total:	0.00
				Vendor Portion:	0.00

## Certification of Warrant

To The District Treasurer: I hereby certify that I have verified the above claims, 2 in number, in the total amount of \$ 0.00. You are hereby authorized and directed to pay to the claimants certified above the amount of each claim allowed and charge each to the proper fund.

6/10/21  
Date

  
Signature

Claims Auditor  
Title



Check #	Check Date	Vendor ID	Vendor Name	PO Number	Check Amount
3456	05/21/2021	2451	JULIE LAMBIASO		14.36
Number of Transactions: 1					Warrant Total: 14.36
					Vendor Portion: 14.36

## Certification of Warrant

To The District Treasurer: I hereby certify that I have verified the above claims, 1 in number, in the total amount of \$ 14.36. You are hereby authorized and directed to pay to the claimants certified above the amount of each claim allowed and charge each to the proper fund.

6/14/21      [Signature]      Claims Auditor  
Date                      Signature                      Title

## UNATEGO CSD



Check Warrant Report For TA - 47: MAY 2021 PAYROLL For Dates 5/1/2021 - 5/31/2021

Check #	Check Date	Vendor ID	Vendor Name	PO Number	Check Amount
2500	05/13/2021	919	NYS TAX DEPARTMENT		13,827.52
2501	05/13/2021	955	THE OMNI GROUP		14,906.53
2502	05/13/2021	1365	UNATEGO PAYROLL ACCOUNT		231,812.43
2503	05/13/2021	1503	UNITED STATES TREASURY		80,056.65
2504	05/13/2021	4326	LIFETIME BENEFIT SOLUTIONS		605.00
2505	05/27/2021	910	NYS & LOCAL RETIREMENT SYSTEM		3,662.14
2506	05/27/2021	919	NYS TAX DEPARTMENT		13,972.05
2507	05/27/2021	955	THE OMNI GROUP		14,906.53
2508	05/27/2021	1365	UNATEGO PAYROLL ACCOUNT		234,108.16
2509	05/27/2021	1503	UNITED STATES TREASURY		80,799.41
2510	05/27/2021	4326	LIFETIME BENEFIT SOLUTIONS		605.00
9165	05/07/2021	220	CHEN-DEL-O FEDERAL CREDIT UNION		168.21
9166	05/07/2021	2172	NYS CHILD SUPPORT PROCESS CTR		19.16
9167	05/07/2021	946	NYSUT MEMBER BENEFIT		346.35
9168	05/07/2021	975	OTSEGO COUNTY SHERIFF'S OFFICE		77.21
9169	05/07/2021	1187	SIDNEY FEDERAL CREDIT UNION		3,599.31
9170	05/07/2021	4364	VOTE-COPE		13.00
9171	05/27/2021	220	CHEN-DEL-O FEDERAL CREDIT UNION		167.79
9172	05/27/2021	2172	NYS CHILD SUPPORT PROCESS CTR		19.16
9173	05/27/2021	920	NYS TEACHERS' RETIREMENT SYSTEM		917.00
9174	05/27/2021	946	NYSUT MEMBER BENEFIT		346.35
9175	05/27/2021	975	OTSEGO COUNTY SHERIFF'S OFFICE		77.21
9176	05/27/2021	1187	SIDNEY FEDERAL CREDIT UNION		3,598.09
9177	05/27/2021	4364	VOTE-COPE		13.00

Number of Transactions: 24

Warrant Total: 698,623.26

Vendor Portion: 698,623.26

## Certification of Warrant

To The District Treasurer: I hereby certify that I have verified the above claims, 24 in number, in the total amount of \$ 698,623.26. You are hereby authorized and directed to pay to the claimants certified above the amount of each claim allowed and charge each to the proper fund.





Date                      Signature                      Title

## UNATEGO CSD



Check Warrant Report For TA - 48: TRUST & AGENCY HEALTH INSURANCE DUE JUNE 2021 For  
Dates 5/1/2021 - 5/31/2021

Check #	Check Date	Vendor ID	Vendor Name	PO Number	Check Amount
9178	05/28/2021	88	EXCELLUS BLUE CROSS BLUE SHIELD		650.22
9179	05/28/2021	4297	EXCELLUS HEALTH PLAN - GROUP		250,971.84
Number of Transactions: 2				Warrant Total:	251,622.06
				Vendor Portion:	251,622.06

## Certification of Warrant

To The District Treasurer: I hereby certify that I have verified the above claims, 2 in number, in the total amount of \$ 251,622.06. You are hereby authorized and directed to pay to the claimants certified above the amount of each claim allowed and charge each to the proper fund.

6/14/21      [Signature]      Claims Auditor  
Date                      Signature                      Title

Check #	Check Date	Vendor ID	Vendor Name	PO Number	Check Amount
2511	05/31/2021	4326	LIFETIME BENEFIT SOLUTIONS		70.68
2512	05/31/2021	4326	LIFETIME BENEFIT SOLUTIONS		4.76
2513	05/31/2021	4326	LIFETIME BENEFIT SOLUTIONS		35.22
2514	05/31/2021	4326	LIFETIME BENEFIT SOLUTIONS		4.31
2515	05/31/2021	4326	LIFETIME BENEFIT SOLUTIONS		2,700.00
2516	05/31/2021	4326	LIFETIME BENEFIT SOLUTIONS		107.96
2517	05/31/2021	4326	LIFETIME BENEFIT SOLUTIONS		60.00
2518	05/31/2021	4326	LIFETIME BENEFIT SOLUTIONS		5.00
2519	05/31/2021	4326	LIFETIME BENEFIT SOLUTIONS		30.00
2520	05/31/2021	4326	LIFETIME BENEFIT SOLUTIONS		196.00
2521	05/31/2021	4326	LIFETIME BENEFIT SOLUTIONS		421.87
2522	05/31/2021	4326	LIFETIME BENEFIT SOLUTIONS		3.70
2523	05/31/2021	4326	LIFETIME BENEFIT SOLUTIONS		5.00
2524	05/31/2021	4326	LIFETIME BENEFIT SOLUTIONS		15.00
2525	05/31/2021	4326	LIFETIME BENEFIT SOLUTIONS		13.70
2526	05/31/2021	4326	LIFETIME BENEFIT SOLUTIONS		69.41
2527	05/31/2021	4326	LIFETIME BENEFIT SOLUTIONS		342.80
2528	05/31/2021	4326	LIFETIME BENEFIT SOLUTIONS		40.00
2529	05/31/2021	4326	LIFETIME BENEFIT SOLUTIONS		256.24
2530	05/31/2021	4326	LIFETIME BENEFIT SOLUTIONS		5.00
2531	05/31/2021	4326	LIFETIME BENEFIT SOLUTIONS		44.55
2536	05/31/2021	4326	LIFETIME BENEFIT SOLUTIONS		-50.00

Number of Transactions: 22

Warrant Total: 4,381.20

Vendor Portion: 4,381.20

## Certification of Warrant

To The District Treasurer: I hereby certify that I have verified the above claims, 22 in number, in the total amount of \$ 4,381.20. You are hereby authorized and directed to pay to the claimants certified above the amount of each claim allowed and charge each to the proper fund.

6/10/21  
Date

  
Signature

  
Title

<b>Unatego Central School</b>	<b>Date</b>			<b>GENERAL WARRANT # 69</b>	
	5/7/2021				
			<b>Check Numbers:</b> 32471-32487	<b>Total Checks:</b> 17	<b># of Entries</b> 28
			<b>Wire Number:</b>	<b>Total Wires:</b>	
<b>Items that need to be corrected before checks are printed</b>					
<b>Vendor</b> Mirabito Energy Products	<b>Invoice #</b> 975111	<b>\$ Amount</b> 220.08	<b>Problem</b> Incorrect account code	<b>Action to be Taken</b> Correct account code	<b>School's Response</b> Correction Done
<b>PO Should be created prior to purchase or service:</b>					
<b>Other Misc. Items to be Noted:</b>					

<b>Unatego Central School</b>	Date			<b>GENERAL WARRANT # 71</b>	
	5/12/2021				
			Check Numbers: 32488	Total Checks: 1	# of Entries 2
			Wire Number:	Total Wires:	
Items that need to be corrected before checks are printed					
Vendor	Invoice #	\$ Amount	Problem	Action to be Taken	School's Response
**** PERFECT WARRANT- NO CORRECTION REQUIRED****					
PO Should be created prior to purchase or service:					
Other Misc. Items to be Noted:					

<b>Unatego Central School</b>	Date			<b>GENERAL WARRANT # 72</b>	
	5/14/2021				
			<b>Check Numbers:</b>	<b>Total Checks:</b>	<b># of Entries</b>
			<b>32489-32509</b>	<b>21</b>	<b>30</b>
			<b>Wire Number:</b>	<b>Total Wires:</b>	
<b>Items that need to be corrected before checks are printed</b>					
<b>Vendor</b>	<b>Invoice #</b>	<b>\$ Amount</b>	<b>Problem</b>	<b>Action to be Taken</b>	<b>School's Response</b>
<b>PO Should be created prior to purchase or service:</b>					
NYAPT					
<b>Other Misc. Items to be Noted:</b>					

<b>Unatego Central School</b>	<b>Date</b>			<b>GENERAL WARRANT # 73</b>	
	5/21/2021				
			<b>Check Numbers:</b> 32510-32539	<b>Total Checks:</b> 30	<b># of Entries</b> 53
			<b>Wire Number:</b>	<b>Total Wires:</b>	
<b>Items that need to be corrected before checks are printed</b>					
<b>Vendor</b>	<b>Invoice #</b>	<b>\$ Amount</b>	<b>Problem</b>	<b>Action to be Taken</b>	<b>School's Response</b>
Safelite Autoglass	04216-243993	\$209.99	Incorrect remit address	Correct remit address	Correction done
United Auto Supply	27-013211	\$44.67	Incorrect invoice amount	Correct amount of invoice	Correction done
<b>PO Should be created prior to purchase or service:</b>					
<b>Other Misc. Items to be Noted:</b>					



<b>Unatego Central School</b>	Date			<b>GENERAL WARRANT # 74</b>	
	5/28/2021				
			<b>Check Numbers:</b> 32540-32559	<b>Total Checks:</b> 20	<b># of Entries</b> 35
			<b>Wire Number:</b>	<b>Total Wires:</b>	
<b>Items that need to be corrected before checks are printed</b>					
<b>Vendor</b>	<b>Invoice #</b>	<b>\$ Amount</b>	<b>Problem</b>	<b>Action to be Taken</b>	<b>School's Response</b>
<b>PO Should be created prior to purchase or service:</b>					
NYS Council of School Superintendents					
<b>Other Misc. Items to be Noted:</b>					

<b>Unatego Central School</b>	Date			<b>GENERAL WARRANT # 75</b>	
	5/28/2021				
			<b>Check Numbers:</b>	<b>Total Checks:</b>	<b># of Entries</b>
			32560	1	2
			<b>Wire Number:</b>	<b>Total Wires:</b>	
<b>Items that need to be corrected before checks are printed</b>					
<b>Vendor</b>	<b>Invoice #</b>	<b>\$ Amount</b>	<b>Problem</b>	<b>Action to be Taken</b>	<b>School's Response</b>
<b>**** PERFECT WARRANT- NO CORRECTION REQUIRED****</b>					
<b>PO Should be created prior to purchase or service:</b>					
<b>Other Misc. Items to be Noted:</b>					

<b>Unatego Central School</b>	Date 5/1-5/31/21			<b>T &amp; A Warrant # 47</b>	
			<b>Check Numbers:</b> 9165-9177	<b>Total Checks:</b> 13	<b># of Entries</b> 51
			<b>Wire Number:</b> 2500-2510	<b>Total Wires:</b> 11	
<b>Items that need to be corrected before checks are printed</b>					
<b>Vendor</b>	<b>Invoice #</b>	<b>\$ Amount</b>	<b>Problem</b>	<b>Action to be Taken</b>	<b>School's Response</b>
<b>**** PERFECT WARRANT- NO CORRECTION REQUIRED****</b>					
<b>PO Should be created prior to purchase or service:</b>					
<b>Other Misc. Items to be Noted:</b>					

<b>Unatego Central School</b>	Date			<b>T &amp; A Warrant # 48</b>	
	5/28/2021				
			<b>Check Numbers:</b>	<b>Total Checks:</b>	<b># of Entries</b>
			9178-9179	2	6
			<b>Wire Number:</b>	<b>Total Wires:</b>	
<b>Items that need to be corrected before checks are printed</b>					
<b>Vendor</b>	<b>Invoice #</b>	<b>\$ Amount</b>	<b>Problem</b>	<b>Action to be Taken</b>	<b>School's Response</b>
<b>**** PERFECT WARRANT- NO CORRECTION REQUIRED****</b>					
<b>PO Should be created prior to purchase or service:</b>					
<b>Other Misc. Items to be Noted:</b>					

<b>Unatego Central School</b>	<b>Date</b> 5/31/2021			<b>T &amp; A Warrant # 49</b>	
			<b>Check Numbers:</b>	<b>Total Checks:</b>	<b># of Entries</b> 37
			<b>Wire Number:</b> 2511-2531, 2536	<b>Total Wires:</b> 22	
<b>Items that need to be corrected before checks are printed</b>					
<b>Vendor</b>	<b>Invoice #</b>	<b>\$ Amount</b>	<b>Problem</b>	<b>Action to be Taken</b>	<b>School's Response</b>
<b>**** PERFECT WARRANT- NO CORRECTION REQUIRED****</b>					
<b>PO Should be created prior to purchase or service:</b>					
<b>Other Misc. Items to be Noted:</b>					

<b>Unatego Central School</b>	<b>Date</b>			<b>School Lunch # 38</b>	
	5/14/2021				
			<b>Check Numbers:</b> 6960-6969	<b>Total Checks:</b> 10	<b># of Entries</b> 33
			<b>Wire Number:</b>	<b>Total Wires:</b>	
<b>Items that need to be corrected before checks are printed</b>					
<b>Vendor</b> NYSNA	<b>Invoice #</b> 1622	<b>\$ Amount</b> \$76.00	<b>Problem</b> Incorrect remit address	<b>Action to be Taken</b> Correct remit address	<b>School's Response</b> Correction done
<b>PO Should be created prior to purchase or service:</b>					
<b>Other Misc. Items to be Noted:</b>					

<b>Unatego Central School</b>	<b>Date</b>			<b>School Lunch # 39</b>	
	5/28/2021				
			<b>Check Numbers:</b>	<b>Total Checks:</b>	<b># of Entries</b>
			6970	1	2
			<b>Wire Number:</b>	<b>Total Wires:</b>	
<b>Items that need to be corrected before checks are printed</b>					
<b>Vendor</b>	<b>Invoice #</b>	<b>\$ Amount</b>	<b>Problem</b>	<b>Action to be Taken</b>	<b>School's Response</b>
<b>**** PERFECT WARRANT- NO CORRECTION REQUIRED****</b>					
<b>PO Should be created prior to purchase or service:</b>					
<b>Other Misc. Items to be Noted:</b>					

Unatego Central School	Date			Federal # 9	
	5/11/2021		Check Numbers: 3452 (Void), 3455	Total Checks: 2	# of Entries 2
			Wire Number:	Total Wires:	
**** PERFECT WARRANT- NO CORRECTION REQUIRED****					
Items that need to be corrected before checks are printed					
Vendor	Invoice #	\$ Amount	Problem	Action to be Taken	School's Response
PO Should be created prior to purchase or service:					
Other Misc. Items to be Noted:					



<b>Unatego Central School</b>	Date			<b>Federal # 10</b>	
	5/21/2021				
			<b>Check Numbers:</b> 3456	<b>Total Checks:</b> 1	<b># of Entries</b> 1
			<b>Wire Number:</b>	<b>Total Wires:</b>	
<b>**** PERFECT WARRANT- NO CORRECTION REQUIRED****</b>					
<b>Items that need to be corrected before checks are printed</b>					
<b>Vendor</b>	<b>Invoice #</b>	<b>\$ Amount</b>	<b>Problem</b>	<b>Action to be Taken</b>	<b>School's Response</b>
<b>PO Should be created prior to purchase or service:</b>					
<b>Other Misc. Items to be Noted:</b>					

TREASURER'S REPORT TO  
BOARD OF EDUCATION  
UNATEGO CENTRAL SCHOOL

**Trust & Agency Fund Checking**

BALANCE ON HAND: April 30, 2021 \$ 134,909.97

VOIDED CHECKS \$ -

RECEIPTS:

INTEREST	3.05
RETIREEES HEALTH INSURANCE	3,361.87
RETIREEES HEALTH INSURANCE	771.37
PAYROLL SUMMARY 5/13/21	364,163.53
RETIREEES HEALTH INSURANCE	4,276.84
RETIREEES HEALTH INSURANCE	717.93
RETIREEES HEALTH INSURANCE	677.47
HS AWARD-BUTTERNUT VALLEY GRANGE	75.00
GORDON BEAGLE ART AWARD	100.00
HEALTH INSURANCE	209,046.90
PAYROLL SUMMARY 5/27/21	367,351.16

TOTAL RECEIPTS \$ 950,545.12

RECEIPTS & BALANCE \$ 1,085,455.09

DISBURSEMENTS:

CHECKS	9165-9179	950,245.32
WIRES	2500-2510	

TOTAL DISBURESMENTS \$ 950,245.32

BALANCE ON HAND: May 31, 2021 \$ 135,209.77

---

BANK BALANCE \$395,632.57

PLUS: BANK ERROR -

PLUS: IN TRANSIT DEPOSITS -

LESS: OUTSTANDING CHECKS 256,760.66

LESS: OUTSTANDING WIRES 3,662.14

LESS: OUTSTANDING ERS -

NET BALANCE IN BANK \$ 135,209.77

May 31, 2021

  
DISTRICT TREASURER

TREASURER'S REPORT TO  
BOARD OF EDUCATION  
UNATEGO CENTRAL SCHOOL

**Benefit Reimbursement Account**

BALANCE ON HAND: April 30, 2021	\$ 2,862.15
VOIDED CHECKS:	\$ -
RECEIPTS:	\$ -
INTEREST	-
SEE CASH DISBURSEMENT SCHEDULE 47	1,210.00
SEE CASH DISBURSEMENT SCHEDULE 49	50.00
TRANSFER FROM GENERAL TO BRA ACCOUNT	3,000.00

		TOTAL RECEIPTS \$ 4,260.00
		RECEIPTS & BALANCE \$ 7,122.15
DISBURSEMENTS:	CHECKS	4,431.20
	WIRES	311.85
	2511-2531,2536	
		TOTAL DISBURSEMENTS \$ 4,743.05
BALANCE ON HAND: May 31, 2021		\$ 2,379.10

BANK BALANCE	\$2,379.10
PLUS: BANK ERROR	-
PLUS: IN TRANSIT DEPOSITS	-
LESS: OUTSTANDING CHECKS	-
LESS: OUTSTANDING WIRES	-
NET BALANCE IN BANK	\$2,379.10

May 31, 2021  
DATE SUBMITTED

  
DISTRICT TREASURER

## UNATEGO CSD



Trial Balance Report From 7/1/2020 - 5/31/2021

Account	Description	Debits	Credits	Balance
K 101	LAND	244,685.00	0.00	244,685.00
K 102	BUILDINGS	37,771,903.00	0.00	37,771,903.00
K 103	IMPROVEMENTS OTHER THAN BUILDINGS	1,400,735.00	0.00	1,400,735.00
K 104	EQUIPMENT	3,504,688.00	0.00	3,504,688.00
K 112	ACCUM DEPRICIATION - BLDGS	0.00	11,250,032.00	11,250,032.00 CR
K 113	Accumulated Depreciation - Improvements Other Than Buildings	0.00	1,033,450.00	1,033,450.00 CR
K 114	ACCUM DEPRICIATION - EQUIPMENT	0.00	2,317,417.00	2,317,417.00 CR
K 909	FUND BALANCE	0.00	28,321,112.00	28,321,112.00 CR
K Fund Totals:		42,922,011.00	42,922,011.00	0.00
Grand Totals:		42,922,011.00	42,922,011.00	0.00

## Trial Balance Report From 7/1/2020 - 5/31/2021

Account	Description	Debits	Credits	Balance
TA 200	CASH - CHECKING - TA	10,190,475.63	10,055,265.86	135,209.77
TA 200BRA	CASH - CHECKING - BENEFIT REIMBURSEMENT - TA	29,382.96	27,003.86	2,379.10
TA 203	CASH CHECKING - PAYROLL	821.53	0.00	821.53
TA 204	CASH IN EXTRA CLASSROOM ACCOUNTS	82,384.25	0.00	82,384.25
TA 218.1	EMPLOYEES RETIREMENT	44,662.69	45,242.94	580.25 CR
TA 220.1	HEALTH INSURANCE	3,050,244.27	3,085,240.10	34,995.83 CR
TA 220.2	DENTAL INSURANCE	63,132.11	74,493.14	11,361.03 CR
TA 228	EXTRA CLASSROOM	0.00	82,384.25	82,384.25 CR
TA 231	TEACHERS RETIREMENT LOAN	10,008.50	9,550.00	458.50
TA 391GEN	DUE FROM GENERAL FUND	22,625.74	61.32	22,564.42
TA 630.9	DUE TO EXPENDABLE SCHOLARSHIP	16,092.18	18,555.18	2,463.00 CR
TA 630GEN	DUE TO GENERAL FUND	90.22	1,776.88	1,686.66 CR
TA 850.1	STUDENT MATH COLLEGE COURSE	0.00	140.00	140.00 CR
TA 850.10	FLEXIBLE SPENDING/MEDICAL	5,808.72	14,195.25	8,386.53 CR
TA 850.14	6TH GRADE PICTURES	0.00	166.25	166.25 CR
TA 850.20	FLEXIBLE SPENDING/DEPENDANT CARE	2,450.00	3,803.23	1,353.23 CR
TA 850.2021	CLASS 2021	0.00	50.00	50.00 CR
TA 850.22	CLASS 2013/2014/2015	0.00	95.00	95.00 CR
TA 850.23	DONATIONS/OLYMPIA-TARGET	0.00	178.87	178.87 CR
TA 850.24	HS LIBRARY FUND	0.00	2,038.75	2,038.75 CR
TA 850.25	SCHOLASTIC BOOK FAIR	0.00	2,332.88	2,332.88 CR
TA 850.5	AWARDS	0.00	2,652.96	2,652.96 CR
TA 850.51	GIBSON ESTATE - LEPINE SCHOLARSHIP	25,000.00	25,250.00	250.00 CR
TA 850.56	BETTIOL AWARD	0.00	2,000.00	2,000.00 CR
TA 850.57	MIKE HURLBURT SCHOLARSHIP	0.00	25.00	25.00 CR
TA 850.59	J & J SNOPKOWSKI SCHOLARSHIP	0.00	1,250.00	1,250.00 CR
TA 850.7	DOLLARS FOR SCHOLARS DONATION	0.00	9,802.00	9,802.00 CR
TA 850AP	AP/SAT EXAM FEES	3,760.00	4,466.00	706.00 CR
TA 850ATHL	ATHLETICS	0.00	7,746.93	7,746.93 CR
TA 850BBB	BOYS BASKETBALL	0.00	999.19	999.19 CR
TA 850BC	BOOSTER CLUB	0.00	1,053.05	1,053.05 CR
TA 850BOOKS	THOUSAND BOOKS/DONATION	0.00	3,264.94	3,264.94 CR
TA 850BRA	BENEFIT REIMBURSEMENT ACCOUNT	15,296.70	34,414.44	19,117.74 CR
TA 850BSOC	BOYS SOCCER	0.00	129.90	129.90 CR
TA 850CASSC	CASSC COURSE	0.00	120.00	120.00 CR
TA 850CC	COMMON CORE	0.00	1,160.00	1,160.00 CR
TA 850CHEER	CHEERLEADER & DANZ	0.00	896.96	896.96 CR
TA 850DANCE	DANCE TEAM	0.00	500.00	500.00 CR
TA 850DODD	CAROL DODD SCHOLARSHIP	0.00	15.00	15.00 CR
TA 850DT	DEBATE TEAM/NAT'L FORENSICS	0.00	565.22	565.22 CR
TA 850ENR	ENRICHMENT	0.00	475.72	475.72 CR
TA 850GBB	GIRLS BASKETBALL	0.00	148.35	148.35 CR
TA 850GSB	GIRLS SOFTBALL	0.00	292.24	292.24 CR
TA 850GSOC	GIRLS SOCCER	0.00	1,449.02	1,449.02 CR
TA 850GVB	GIRLS VOLLEYBALL	0.00	2,836.55	2,836.55 CR
TA 850HELP	HELPING HANDS	800.00	4,373.77	3,573.77 CR

## UNATEGO CSD



Trial Balance Report From 7/1/2020 - 5/31/2021

Account	Description	Debits	Credits	Balance
TA 850INTERACT	INTERACT CLUB	1,400.00	3,125.22	1,725.22 CR
TA 850JACKETS	UNATEGO SPARTAN JACKETS	0.00	7.16	7.16 CR
TA 850MUSIC	MUSIC DEPT	0.00	2,000.00	2,000.00 CR
TA 850PARCE	DONATION/ANY USE/PARCE	9,150.00	10,150.00	1,000.00 CR
TA 850REIMB	REIMBURSEMENT	0.00	61.00	61.00 CR
TA 850SF	SCIENCE FUND	152.91	8,144.56	7,991.65 CR
TA 850SFSCH	SCIENCE FUND SCHOLARSHIP	6,150.51	23,087.93	16,937.42 CR
TA 850SSD	SOUND SYSTEM DONATIONS	0.00	918.21	918.21 CR
TA 850UCC	UNATEGO COMMUNITY CHURCH	0.00	150.00	150.00 CR
TA 850UFT	UNADILLA FIELD TRIPS	0.00	103.50	103.50 CR
TA 850WREST	WRESTLING	0.00	2,035.29	2,035.29 CR
TA 850XC	CROSS COUNTRY	0.00	1,645.05	1,645.05 CR
<b>TA Fund Totals:</b>		<b>13,579,888.92</b>	<b>13,579,888.92</b>	<b>0.00</b>
<b>Grand Totals:</b>		<b>13,579,888.92</b>	<b>13,579,888.92</b>	<b>0.00</b>

Account	Description	Debits	Credits	Balance
TE 201.01	CASH/LAWRENCE BACON	4.86	0.00	4.86
TE 201.02	CASH/GERALDINE BERKELY	4.56	0.00	4.56
TE 201.03	CASH/NELL BROOKS	506.45	0.00	506.45
TE 201.04	CASH/CHRISTI CALLAHAN	115.80	0.00	115.80
TE 201.05	CASH/DOROTHY CARRINGTON	534.23	0.00	534.23
TE 201.06	CASH/CLASS OF 99	156.93	0.00	156.93
TE 201.07	CASH/LOREN P. COLE	110.44	0.00	110.44
TE 201.08	CASH/ELLA CAMERON DAVIS	45.10	0.00	45.10
TE 201.09	CASH/BENJAMIN EDSON	3.23	0.00	3.23
TE 201.10	CASH/TINA HEAVNER	6.60	0.00	6.60
TE 201.11	CASH/WILHELMINA HOYT	1,475.08	0.00	1,475.08
TE 201.12	CASH/MICHAEL HURLBURT	6,145.87	900.00	5,245.87
TE 201.13	CASH/MARVIN JACKSON	26.03	0.00	26.03
TE 201.14	CASH/KELLOGG PRIZE FUND	17.87	0.00	17.87
TE 201.15	CASH/ETHEL KEHR	15.12	0.00	15.12
TE 201.16	CASH/LOIS KISHBAUGH	251.73	300.00	48.27 CR
TE 201.17	CASH/RICHARD LICHT	319.44	0.00	319.44
TE 201.18	CASH/PAUL MONROE	16,138.38	0.00	16,138.38
TE 201.19	CASH/OTEGO UNION LODGE	55.84	0.00	55.84
TE 201.20	CASH/LINDA RUSS	840.18	0.00	840.18
TE 201.22	CASH/DR. SUTTON (SAVINGS)	32.36	0.00	32.36
TE 201.24	CASH/JOHN TAMA	2.07	0.00	2.07
TE 201.25	CASH/MICHAEL VANGORDER	8.59	0.00	8.59
TE 201.26	CASH/MARK WISLEY	1,236.66	287.00	949.66
TE 201.27	CASH/RUTH CAMPBELL	12.13	0.00	12.13
TE 201.28	CASH/DOUGLAS TUTTLE	2,362.66	900.00	1,462.66
TE 201.29	CASH/ALICE LEONARD	646.74	300.00	346.74
TE 201.30	CASH/SHERI MOWERS	305.34	300.00	5.34
TE 201.34	CASH/F JAY TOMPKINS	194.35	50.00	144.35
TE 201.35	CASH/OTEGO ROTARY	4.34	0.00	4.34
TE 201.36	CASH/S.L. BOSSLER	6,156.26	3,000.00	3,156.26
TE 201.37	CASH/RONALD HULL	5.28	0.00	5.28
TE 201.38	CASH/SANDRA MC COY	4,275.56	400.00	3,875.56
TE 201.39	CASH/EDWARD MCKINLEY III	11,020.96	4,000.00	7,020.96
TE 201.40	CASH/MARLA CALABRO SCHOLARSHIP	2,401.51	400.00	2,001.51
TE 201.41	CASH/OTEGO OLD BOYS CLUB	3,498.65	1,200.00	2,298.65
TE 201.43	NEGRI	2,050.17	2,000.00	50.17
TE 391.17	DUE FROM TA/R LITCH	1,500.00	0.00	1,500.00
TE 391.TA	TE DUE FROM TA	963.00	0.00	963.00
TE 92.01	L BACON/EXPENDABLE TRUST	0.00	4.86	4.86 CR
TE 92.02	G BERKELY/EXPENDABLE TRUST	0.00	4.56	4.56 CR
TE 92.03	N. BROOKS/EXPENDABLE TRUST	0.00	506.45	506.45 CR
TE 92.04	C. CALLAHAN/EXPENDABLE TRUST	0.00	115.80	115.80 CR
TE 92.05	D. CARRINGTON/EXPENDABLE TRUST	0.00	534.23	534.23 CR
TE 92.06	CLASS OF 99/EXPENDABLE TRUST	0.00	156.93	156.93 CR
TE 92.07	L. COLE/EXPENDABLE TRUST	5.04	115.48	110.44 CR

Account	Description	Debits	Credits	Balance	
TE 92.08	E. CAMERON DAVIS/EXPENDABLE TRUST	0.00	45.10	45.10	CR
TE 92.09	B. EDSON/EXPENDABLE TRUST	0.00	3.23	3.23	CR
TE 92.10	T. HEAVNER/EXPENDABLE TRUST	0.00	6.60	6.60	CR
TE 92.11	W. HOYT/EXPENDABLE TRUST	0.00	1,475.08	1,475.08	CR
TE 92.12	M. HURLBURT/EXPENDABLE TRUST	0.00	5,545.87	5,545.87	CR
TE 92.13	M. JACKSON/EXPENDABLE TRUST	0.00	26.03	26.03	CR
TE 92.14	KELLOGG PRIZE FUND/EXPENDABLE TRUST	0.00	17.87	17.87	CR
TE 92.15	E. KEHR/EXPENDABLE TRUST	0.00	15.12	15.12	CR
TE 92.16	L. KISHBAUGH/EXPENDABLE TRUST	0.00	51.73	51.73	CR
TE 92.17	R. LICHT/EXPENDABLE TRUST	0.00	319.44	319.44	CR
TE 92.18	P. MONROE/EXPENDABLE TRUST	0.00	16,138.38	16,138.38	CR
TE 92.19	OTEGO UNION LODGE/EXPENDABLE TRUST	0.00	55.84	55.84	CR
TE 92.20	L. RUSS/EXPENDABLE TRUST	0.00	840.18	840.18	CR
TE 92.22	DR. SUTTON (SAVINGS)/EXPEND. TRUST	0.00	32.36	32.36	CR
TE 92.24	J. TAMA/EXPENDABLE TRUST	0.00	2.07	2.07	CR
TE 92.25	M. VANGORDER/EXPENDABLE TRUST	0.00	8.59	8.59	CR
TE 92.26	M. WILSEY/EXPENDABLE TRUST	0.00	862.66	862.66	CR
TE 92.27	R CAMPBELL/EXPENDABLE TRUST	0.00	12.13	12.13	CR
TE 92.28	D TUTTLE/EXPENDABLE TRUST	0.00	1,762.66	1,762.66	CR
TE 92.29	A LEONARD/EXPENDABLE TRUST	0.00	446.74	446.74	CR
TE 92.30	S MOWERS/EXPENDABLE TRUST	0.00	5.34	5.34	CR
TE 92.34	F JAY TOMPKINS/EXPENDABLE TRUST	0.00	194.35	194.35	CR
TE 92.35	OTEGO ROTARY/EXPENDABLE TRUST	0.00	4.34	4.34	CR
TE 92.36	S.L.BOSSLER/EXPENDABLE TRUST	0.00	4,156.26	4,156.26	CR
TE 92.37	RONALD HULL/EXPENDABLE TRUST	0.00	5.28	5.28	CR
TE 92.38	SANDRA MC COY/EXPENDABLE TRUST	0.00	4,175.56	4,175.56	CR
TE 92.39	EDWARD MCKINLEY III/EXPENDABLE TRUST	0.00	7,020.96	7,020.96	CR
TE 92.40	MARLA CALABRO/EXPENDABLE TRUST	0.00	2,001.51	2,001.51	CR
TE 92.41	OTEGO OLD BOYS CLUB/EXPENDABLE TRUST	0.00	2,698.65	2,698.65	CR
TE 92.43	NEGRI	0.00	50.17	50.17	CR
<b>TE Fund Totals:</b>		<b>63,455.41</b>	<b>63,455.41</b>	<b>0.00</b>	
<b>Grand Totals:</b>		<b>63,455.41</b>	<b>63,455.41</b>	<b>0.00</b>	



## UNATEGO CSD



Trial Balance Report From 7/1/2020 - 5/31/2021

Account	Description	Debits	Credits	Balance
TN 201.01	CASH/L. BACON	540.59	0.00	540.59
TN 201.02	CASH/G. BERKELY	537.57	0.00	537.57
TN 201.03	CASH/N. BROOKS	750.00	0.00	750.00
TN 201.04	CASH/C. CALLAHAN	999.67	0.00	999.67
TN 201.05	CASH/D. CARRINGTON	800.00	0.00	800.00
TN 201.07	CASH/L. COLE	1,503.00	0.00	1,503.00
TN 201.08	CASH/E. CAMERON DAVIS	976.52	0.00	976.52
TN 201.09	CASH/B. EDSON	75.97	0.00	75.97
TN 201.10	CASH/T. HEAVNER	221.39	0.00	221.39
TN 201.11	CASH/W. HOYT	2,000.00	0.00	2,000.00
TN 201.13	CASH/M. JACKSON	1,438.25	0.00	1,438.25
TN 201.14	CASH/KELLOGG PRIZE FUND	1,129.83	0.00	1,129.83
TN 201.15	CASH/E. KEHR	7,313.10	0.00	7,313.10
TN 201.16	CASH/L. KISHBAUGH	1,471.75	0.00	1,471.75
TN 201.17	CASH/R. LICHT	3,229.48	0.00	3,229.48
TN 201.18	CASH/PAUL MONROE	3,996.35	0.00	3,996.35
TN 201.19	CASH/OTEGO UNION LODGE	11,403.55	0.00	11,403.55
TN 201.22	CASH/DR. SUTTON (SAVINGS)	468.71	0.00	468.71
TN 201.23	CASH/DR. SUTTON	6,099.96	0.00	6,099.96
TN 201.24	CASH/J. TAMA	3,985.03	0.00	3,985.03
TN 201.25	CASH/M. VANGORDER	561.21	0.00	561.21
TN 807	NON-SPENDABLE	0.00	49,501.93	49,501.93 CR
<b>TN Fund Totals:</b>		<b>49,501.93</b>	<b>49,501.93</b>	<b>0.00</b>
<b>Grand Totals:</b>		<b>49,501.93</b>	<b>49,501.93</b>	<b>0.00</b>

## UNATEGO CSD



Trial Balance Report From 7/1/2020 - 5/31/2021

Account	Description	Debits	Credits	Balance
V 200	CASH	4,267.00	853.97	3,413.03
V 2002NYV	NY CLASS DEBT SERV	46,427.06	23,205.23	23,221.83
V 391CAP	DUE FROM CAPITAL FUND	2,182.47	1,090.44	1,092.03
V 630GEN	DUE TO GENERAL FUND	263.25	526.50	263.25 CR
V 884	RESERVE FOR DEBT	24,886.39	49,772.78	24,886.39 CR
V 980	REVENUES	0.00	2,577.25	2,577.25 CR
V Fund Totals:		78,026.17	78,026.17	0.00
Grand Totals:		78,026.17	78,026.17	0.00

## UNATEGO CSD



Trial Balance Report From 7/1/2020 - 5/31/2021

Account	Description	Debits	Credits	Balance
W 125	PROV MADE IN FUR BUDG FOR CAP INDEB	38,440,129.44	0.00	38,440,129.44
W 628.2	2010 SERIAL BOND ISSUE	0.00	1,205,000.00	1,205,000.00 CR
W 628.5	2012 REFUNDING 2002 & 2005	0.00	2,505,000.00	2,505,000.00 CR
W 628.6	2017F REFUNDING 2010A	0.00	4,580,000.00	4,580,000.00 CR
W 683	OTHER POST EMPLOYMENT BENEFITS (OPEB)	0.00	29,806,686.00	29,806,686.00 CR
W 687	COMPENSATED ABSENCES	0.00	343,443.44	343,443.44 CR
<b>W Fund Totals:</b>		<b>38,440,129.44</b>	<b>38,440,129.44</b>	<b>0.00</b>
<b>Grand Totals:</b>		<b>38,440,129.44</b>	<b>38,440,129.44</b>	<b>0.00</b>

# ***TOWN OF OTEGO***

PO Box 468, 3526 St. Hwy 7  
Otego, New York 13825  
607-988-2698

**RECEIVED**  
**JUN 07 2021**

**BY:** .....

## **MEMORANDUM**

**DATE:** June 1, 2021

**TO:** Town of Oneonta  
Town of Franklin  
Town of Unadilla  
Town of Butternuts  
Town of Laurens  
Town of Morris  
Village of Otego  
Village of Unadilla  
City of Oneonta  
Unatego Central School District  
County of Otsego

**FROM:** Teresa Sears, Otego Town Clerk

**SUBJECT:** Resolution for Shared Services

At its meeting of May 12, 2021, the Town Board of the Town of Otego approved the attached resolution. The previous shared services agreement expired in January 2021.

Please sign and return a copy for our records. If you have any questions, please call or email me. Thank you.

CONTRACT FOR SHARED SERVICES;  
RENTING, LEASING OF HIGHWAY MACHINERY AND EQUIPMENT;  
EXCHANGING, BORROWING EQUIPMENT;  
BORROWING OR LENDING OF MATERIALS AND SUPPLIES

At the regular meeting of the Town Board of the Town of Otego, County of Otsego, duly held at the Municipal Building, Otego, New York, in such town on the 12th day of May, 2021, the following members were present:

Supervisor	Joseph Hurlburt
Councilperson	Terry Brown
Councilperson	Royce Livingston
Councilperson	David Sheldon
Councilperson	Barbara Stanton

The following resolution was offered for adoption by Councilperson David Sheldon, which resolution was seconded by Councilperson Royce Livingston:

RESOLUTION AUTHORIZING THE SUPERVISOR TO SIGN AN AGREEMENT  
ON BEHALF OF THE TOWN WHICH AUTHORIZES THE TOWN HIGHWAY  
SUPERINTENDENT ("SUPERINTENDENT") TO DIRECTLY CONTRACT WITH THE  
HIGHWAY SUPERINTENDENTS OR PERSONS HOLDING SIMILAR PUBLIC OFFICE  
IN OTHER MUNICIPALITIES WHO POSSESS SIMILAR AUTHORIZATION FOR THE  
BORROWING OR LENDING OF MATERIALS AND SUPPLIES AND THE  
EXCHANGING, LEASING, RENTING OF MACHINERY AND EQUIPMENT,  
INCLUDING THE OPERATORS THEREOF, FOR THE PURPOSE OF AIDING THE  
SUPERINTENDENT IN THE PERFORMANCE OF HIS DUTIES.

Whereas, all municipalities, including the Town of Otego have the power and authority to contract for the purpose of renting, leasing, exchanging or borrowing of machinery and equipment, with or without operators, with other municipalities; and

Whereas, all municipalities, including the Town of Otego, have the power and authority to borrow or lend materials and supplies to other municipalities; and

Whereas, it is hereby determined that the Town of Otego and other municipalities have machinery and equipment which is not used at all times but lie idle during certain periods; and

Whereas, it is determined the Town of Otego and other municipalities often have materials and supplies on hand which are not immediately needed; and

Whereas, it is hereby determined that by the renting, borrowing, exchanging or leasing of highway machinery and equipment and the borrowing or lending of materials and supplies, the Town of Otego and other municipalities may avoid the necessity of purchasing certain needed

highway machinery and equipment and the purchasing of or keeping a large inventory of certain extra materials and supplies, thereby saving the taxpayers money; and

Whereas, it is recognized and determined, from a practical working arrangement, that no program of borrowing, exchanging, leasing or renting of highway machinery and equipment or borrowing or lending of materials can be successful if each individual arrangement or agreement has to receive prior approval by the Board and the governing board of each of the other municipalities which may be parties to such agreements, since such agreements must often be made on short notice and at times when governing boards are not in sessions; and

Whereas, it is incumbent upon each municipality to design a simple method whereby materials and supplies, equipment and machinery, including the operators thereof, may be quickly obtained with a minimum of paperwork and inconvenience and with a swift approval process; and

Whereas, it is the intent of the Board to give the Superintendent the authority to enter into renting, exchanging, borrowing and lending agreements with the persons serving in similar capacities in other municipalities without the necessity of obtaining approval of the Board prior to the making of each individual agreement; and

Whereas, a standard contract has been prepared which is expected to be adopted and placed into effect in other municipalities, which contract will grant the person holding the position comparable to that of superintendent authority to make similar agreements; and

Whereas, it is hereby determined that it will be in the best interest of the Town of Otego to be a party to such an agreement.

NOW, THEREFORE, BE IT RESOLVED that the Supervisor of the Town of Otego, is hereby authorized to sign on behalf of the Town of Otego, the following contract:

#### CONTRACT OF SHARED SERVICES

1. For the purposes of this contract, the following terms shall be defined as follows:
  - a) "Designated Filing Agent" shall mean the central place where all similar contracts for highway shared services are filed as agreed upon by all participating municipalities.
  - b) "Municipality" shall mean any city, county, town or village which has agreed to be bound by a contract of shared services identical in terms and effect with this contract and has filed a certified copy of a resolution to that effect with the designated filing agent as defined herein.

c) "Contract" shall mean the text of this agreement which is identical in terms and effect with similar agreements, notwithstanding that each such contract is signed only by the chief executive officer of each participating municipality filing the same, and upon such filing each filing municipality accepts the terms of the contract to the same degree and effect as if each chief executive officer had signed each individual contract.

d) "Shared Services" shall mean any service provided by one municipality for another municipality that is consistent with the purposes and intent of this contract and shall include, but shall not be limited to:

- i) The renting, exchanging or lending of highway machinery, tools and equipment, with or without operators;
- ii) The borrowing or lending of supplies between municipalities on a temporary basis conditioned upon the replacement of such supplies or conditioned upon the obtaining of equal value through the provision of a service by the borrower or by the lending of equipment by the borrower, the value of which is equal to the borrowed supplies;
- iii) The providing of specific service for another municipality, conditioned on such other municipality providing a similar service, or a service of equal value, in exchange.

e) "Superintendent" shall mean, in the case of a county, the county superintendent of highways, or the person having the power and authority to perform the duties generally performed by county superintendent of highways; in the case of a town, "superintendent" shall mean the town superintendent of highways; in the case of a village, "superintendent" shall mean the superintendent of public works.

2. The undersigned municipality has caused this agreement to be executed and to bind itself to the terms of this contract and it will consider this contract to be applicable to any municipalities identified at the bottom of this contract on page seven (7) hereof and which has filed a similar contract in the office of the designated filing agent and which has sent a notice of such filing to the officer signing this agreement and the Superintendent.

3. The undersigned municipality by this agreement grants unto the Superintendent the authority to enter into any shared service agreement with any other municipality or other municipalities subject to the following terms and conditions:

a) The Town of Otego agrees to rent or exchange or borrow from any municipality any and all materials, machinery and equipment, with or without operators, which it may need for the purposes of the Town of Otego. The determination as to whether such machinery, with or without operators, is needed by the Town of Otego shall be made by the Superintendent. The value of materials or supplies borrowed from another municipality under this agreement may be returned in the form of similar types and amounts of materials or supplies, or by the supply of equipment or the giving of services of equal value, to be determined by mutual agreement of the respective Superintendents.

b) The Town of Otego agrees to rent, exchange or lend to any municipality any and all materials, machinery and equipment, with or without operators, which such municipality may need for its purposes. The determination as to whether such machinery or material is available for renting, exchanging or lending shall be made by the Superintendent. In the event the Superintendent determines that it will be in the interest of the Town of Otego to lend to any other municipality, the Superintendent is hereby authorized to lend to another municipality. The value of supplies or materials loaned to another municipality may be returned to the Town of Otego by the borrowing municipality in the form of similar types and amounts of materials or supplies, or by the use of equipment or receipt of services of equal value, to be determined by mutual agreement of the respective Superintendents.

c) An operator of equipment rented or loaned to another municipality, when operating such equipment for the borrowing municipality, shall be subject to the direction and control of the superintendent of the borrowing municipality in relation to the manner in which the work is to be completed. However, the method by which the machine is to be operated shall be determined by the operator.

d) When receiving the services of an operator with a machine or equipment, the receiving Superintendent shall make no request of any operator which would be inconsistent with any labor agreement that exists for the benefit of the operator in the municipality by which the operator is employed.

e) The lending municipality shall be liable for any negligent acts resulting from the operation of its machinery or equipment by its own operator. In the event damages are caused as a result of directions given to perform work, then the lending municipality shall be held harmless by the borrowing municipality.

f) Each municipality shall remain fully responsible for its own employees, including salary, benefits and workers compensation.

4. The renting, borrowing or leasing of any particular piece of machinery or equipment or the exchanging or borrowing of materials or supplies, or the providing of a specific service shall be evidenced by the signing of a memorandum by the Superintendent. Such memorandum may be delivered to the other party via mail, personal delivery or by facsimile machine. In the event there is no written acceptance of the memorandum, the using of the machinery, the receipt of the



materials or supplies or the acceptance of a service shall be evidence of the acceptance of the offer to rent, exchange or lend.

5. In the event any shared agreement is made without a memorandum at the time of receipt of the shared service, the Superintendent receiving the shared service shall, within five (5) days thereof, send to the provider a memorandum identifying the type, time and date of the acceptance of the shared service, in the event such shared service related to or included the receipt of any materials or supplies and the time and place of delivery.

6. In the event a municipality wishes to rent machinery or equipment from another municipality or in the event a municipality wishes to determine the value of such renting for the purposes of exchanging shared services of a comparable value, it is agreed that the value of the shared service shall be as set forth in the memorandum.

7. All machinery and the operator, for purposes of workers compensation, liability and any other relationship with third parties, except as provided in paragraph e of section 3 of this agreement, shall be considered the machinery of and the employee of the municipality owning the machinery and equipment.

8. In the event machinery or equipment being operated by an employee of the owning municipality is damaged or otherwise in need of repair while working for another municipality, the municipality owning the machinery or equipment shall be responsible to make or pay for such repairs. In the event machinery or equipment is operated by an employee of the borrowing, receiving or renting municipality, such municipality shall be responsible for such repairs.

9. Records shall be maintained by each municipality setting forth all machinery rentals, exchanges, borrowing or other shared services. Such records will be available for inspection by any municipality which has shared services with such municipality.

10. In the event any dispute arises relating to any shared service, and in the event such dispute cannot be resolved between the parties, such dispute shall be subject to mediation.

11. Any party to this contract may revoke such contract by sending a notice of such revocation to the designated filing agent and a copy thereof to each participating municipality filing as required by paragraph 1 of this contract, within the definition of "Municipality". Upon the revocation of such contract, any outstanding obligations shall be settled within thirty (30) days of such revocation, unless the parties with whom an obligation is due agree in writing to extend such date of settlement.

12. Any action taken by the Superintendent pursuant to the provisions of this contract shall be consistent with the duties of such official and expenditures incurred shall not exceed the amounts set forth in the Town of Otego budget for highway purposes.

13. A record of all transactions that have taken place as a result of the Town of Otego participating in the services afforded by this contract shall be kept by the Superintendent and a statement thereof, in a manner satisfactory to the Board, shall be submitted to the Board, semiannually on or before the first (1<sup>st</sup>) day of June and on or before the first (1<sup>st</sup>) day of December of each year following the filing of the contract with the designated filing agent, unless the Board requests the submission of records at different times and dates.

14. If any provision of this agreement is deemed to be invalid or inoperative for any reason, that part shall be deemed modified to the extent necessary to make it valid and operative, or if it cannot be so modified, then severed and the remainder of the contract shall continue in full force and effect as if the contract had been signed or filed with the designated filing agent with the invalid portion so modified or eliminated.

15. This contract shall be reviewed each year by the Board and shall expire five (5) years from the date of its signing by the Town Supervisor. The Board may extend or renew this contract at the termination thereof for another five (5) year period.

IN WITNESS WHEREOF, the said Town of Otego has by order of the Town Board of the Town of Otego, caused these presents to be subscribed by the Supervisor, and the seal of the Town of Otego to be affixed and attested by the clerk thereof this 1<sup>st</sup> day of June, 2021.

By: Joseph S. Hurlburt  
Supervisor: Joseph Hurlburt

Attest:

Teresa Sears  
Teresa Sears, Town Clerk

The Town Clerk is authorized and directed to file a copy of the contract set forth in this resolution with the designated filing agent and with the chief executive officer of the following municipalities:

Town of Oneonta  
Town of Franklin  
Town of Unadilla  
Town of Butternuts  
Town of Laurens  
Town of Morris  
Village of Otego  
Village of Unadilla  
City of Oneonta  
Unatego Central School District  
County of Otsego

This resolution shall take effect immediately.

A vote having been taken upon such resolution, the result was as follows:

Hurlburt	Aye
Brown	Aye
Livingston	Aye
Sheldon	Aye
Stanton	Aye

There being a majority of the Town Board of the Town of Otego voting to approve the resolution, the resolution was declared to have been adopted.

I, Clerk of the Town of Otego, hereby certify that the above is a correct text of the resolution adopted by the Town Board of the Town of Otego on the 12th day of May, 2021, and that the above is the complete and whole text of such resolution.

(SEAL)

  
\_\_\_\_\_  
Teresa Sears, Town Clerk

To: Dr. Dave Richards and the Board of Education

From: Connie Babino, Food Service Director

RE: Milk and Ice Cream Bid Award

Date: June 16, 2021

I would like to recommend Bill Brother's Dairy for our milk – they held their contract pricing.

I would like to recommend Hershey's Ice Cream – they held their contract pricing.

Copies of the letter from DCMO purchasing department is enclosed.

Thank you



6678 County Road 32, Norwich, New York 13815-3554  
(607) 335-1200 • FAX (607) 334-9848

Date: June 16th, 2021

Re: Milk and Ice Cream Vendor Renewals

The following vendors have submitted renewal forms for the Milk and Ice Cream Bids.

**Bill Brothers Dairy - #2020-122A (w/price increase of \$0.011)**

**Hometown Distributor - #2020-122A**

**Instant Whip Eastern New York, Inc - #2020-130**

**Boice Bros. Dairy Inc - #2019-129A**

**Sinon Dairy - #2019-129A, #2020-130**

**Gillette Creamery - #2019-129B**

**Hershey - #2019-129B**

Our Board of Education will be meeting July 7<sup>th</sup>, 2021 and will finalize the approval of the renewal. If you have any issues, please let us know.

If you should have any questions or concerns, please call me at 607-335-1257.

Regards,

*Rosie Siniscalchi*

Rosie Siniscalchi  
DCMO BOCES Cooperative Purchasing Service

UNATEGO CENTRAL SCHOOL

2641 State Highway 7

PO Box 483

Otego, New York 13825-9795

[www.unatego.org](http://www.unatego.org)

Dr. David S. Richards  
Superintendent of Schools  
(607) 988-5038

Patricia Loker  
Business Manager  
(607) 988-5038

---

June 16, 2021

I am recommending, that the Unatego School District surplus the following items.

Bus # 136 – 2014 Thomas C2 Safe-T-Liner 66 Passenger Bus

VIN# - 4UZABRDT7ECFE1442

Bus # 138 – 2015 Thomas C2 Safe-T-Liner 66 Passenger Bus

VIN# - 4UZABRD76FCFU5603

Both of these vehicles are out of service

Brian Trask



Director of Transportation

UNATEGO CENTRAL SCHOOL  
NEW EMPLOYEE APPOINTMENT FORM

NAME: Heather Mc Grail

POSITION: Food Service Helper - Dishwasher

REPLACES: Rose Rogers / No one in position now.

EFFECTIVE DATE: A.S.A.P.

EDUCATION LEVEL: GED

YEARS OF EXPERIENCE: 1

SALARY: STEP \_\_\_\_\_ LEVEL \_\_\_\_\_ \$ \_\_\_\_\_

CERTIFICATION: N/A

COLLEGE: Bryant & Stratton

REFERENCES CONTACTED:

1. Elizabeth Mallory -
2. Kris Barger -

COMMENTS: Reliable, Always early.  
Willing to learn other jobs.  
Good Worker

Luci Hogg  
ADMINISTRATOR SIGNATURE

6/15/21  
DATE

To: Dr. David Richards, Board of Education  
From: Luci Hopps Cook/Manager, DCMO BOCES  
Re: Summer Food Service Worker  
Date: 6/15/2021

I would like to recommend Allison Worman for the Summer Food Service Worker. Starting on July 6<sup>th</sup> – August 12th, 6 hours per day, not to exceed 7 hours per day, at the rate of \$15.00 per hour.

Thank You,

  
Luci Hopps

Cook/Manager, DCMO BOCES

(607)988-5035



Dr. Richards,

I recommend the following for 2021 summer custodial work as needed.

Dorothy Komenda  
Michael Young

Thank you

A handwritten signature in cursive script that reads "Brian Trask". The signature is written in dark ink and is positioned to the right of the typed name "Brian Trask".

Brian Trask

Dr. Richards,

I recommend the following people to work the 2021 summer school transportation as needed.

Amy Anderson  
Marylin Bush  
Mary Constable  
JoAnn Dorch  
Kerry Fallot  
Mike Fortin  
Tracy Fortin  
Ed Horan  
Stacy Laragione  
Janet Peebles-LeClair  
Paul Radke  
Carol Wilber  
Marion Wilson  
Dale Young

Thank you

A handwritten signature in cursive script that reads "Brian Trask". The signature is written in dark ink and is positioned above the printed name.

Brian Trask

TO: Dr. David Richards, Superintendent

FROM: Patti Hoyt, Middle School Principal 

DATE: June 8, 2021

SUBJECT: Summer School

I would like to recommend the following aides for Summer School in July of 2021.

Kim McElroy

Dorothy Komenda

To: Dr. Richards

From: Julie Lambiaso



Date: June 18, 2021

Re: Summer School

I am recommending the following for summer school:

Taylor Arnold

Dian Jungerman

Matt Hafele (\$2000 stipend for PE enrichment coordination)

# Unatego Central School

PO BOX 483  
2641 STATE HIGHWAY 7  
OTEGO, NEW YORK 13825-9795  
[www.unatego.org](http://www.unatego.org)  
FAX (607) 988 -1039

Dr. David S. Richards  
Superintendent of Schools  
(607) 988 -5038

Patricia Loker  
Business Manager  
(607) 988-5038

---

Approve the following returning non-teaching substitutes for the 2021-2022 school year:

Mary Sloan (Aide, LTA)  
Mark Hopper (Cleaner)  
Nicole Davis (Aide, LTA, Clerical)  
Michael Young (Cleaner)

Approve the following returning substitute teachers for the 2021-2022 school year:

Mary Sloan  
Nicole Davis

TO: Dr. David Richards, Superintendent

FROM: Patti Hoyt, Middle School Principal

DATE: June 8, 2021

SUBJECT: Summer School


A handwritten signature in blue ink, likely belonging to Patti Hoyt, is positioned to the right of the 'FROM' line. The signature is stylized and cursive.

I would like to recommend the following teachers for Summer School in July of 2021.

Kim Trask

Karen Alvin

Richard Platt

TO: Dr. David Richards, Superintendent  
FROM: Patti Hoyt, MS Principal   
DATE: June 11, 2021  
SUBJECT: Summer School

I would like to recommend Lori Harvey as a Summer School teacher for July 2021.



# Unatego Elementary School

Mike Snider  
Principal

Brenda Birdsall  
Administrative Assistant

265 Main Street  
Unadilla, NY 13849

Tel: 607-369-6200  
Fax: 607-369-6222

Rebecca Theophel  
School Counselor

Jessica Mott  
School Nurse

## MEMO

TO: Dr. Richards  
FROM: Mike Snider  
DATE: June 17, 2021  
RE: Recommendations for the Elementary Summer Program – July 6 - 22

Here are my recommendations for the elementary summer program.

### Teachers

Caroline Christiansen  
Sally Halbert  
Susan Hendricks  
Kim Platt

### Aides

Gina Boliski  
Tamarah Brooks  
Nicole Davis  
Joe Halbert

Please let me know if you need any additional information.

Thanks.



UNATEGO CENTRAL SCHOOL  
NEW EMPLOYEE APPOINTMENT FORM

NAME: COURTNEY O'HARA

POSITION: ELEM. TEACHER

REPLACES: NEW POSITION

EFFECTIVE DATE: 9/1/21

EDUCATION LEVEL: B.S. OLD DOMINION UNIV.

YEARS OF EXPERIENCE: 10

SALARY: STEP 10 LEVEL B \$56,274

CERTIFICATION: EARLY CHILDHOOD ED. B-2 initial

COLLEGE: OLD DOMINION

REFERENCES CONTACTED:

1. NOT NEEDED - STATUTORY RECALL
2. FROM PREFERRED ELIGIBILITY LIST.

COMMENTS: \_\_\_\_\_

WOS R. [Signature]  
ADMINISTRATOR SIGNATURE

6/15/21  
DATE

**UNATEGO CENTRAL SCHOOL  
NEW EMPLOYEE APPOINTMENT FORM**

**NAME:** Katherine Webb

**POSITION:** Elementary Academic Intervention Services Teacher

**REPLACES:** Ruth Modinger

**EFFECTIVE DATE:** September 1, 2021

**EDUCATION LEVEL:** Masters Degree - Literacy Specialist, Binghamton U

**YEARS OF EXPERIENCE:** 11

**SALARY:** STEP 13 LEVEL M \$ \_\_\_\_\_ per UTA contract

**CERTIFICATION:** Literacy B - 6, Special Ed B - 6, Gen Ed B - 6 - Professional

**COLLEGE:** James Madison U, Binghamton U

**REFERENCES CONTACTED:**

1. Paula Dewey, Teacher
2. Samantha Burruss, RTI Coordinator

**COMMENTS:** Passionate about AIS, excellent teacher, goes above and beyond

Professional, team player, high level of integrity

She would be an excellent AIS provider.



ADMINISTRATOR SIGNATURE

6-17-21

DATE

**UNATEGO CENTRAL SCHOOL  
NEW EMPLOYEE APPOINTMENT FORM**

**NAME:** Kati DeMulder

**POSITION:** 2nd Grade General Education Teacher

**REPLACES:** Katrina Crandell

**EFFECTIVE DATE:** July 1, 2021

**EDUCATION LEVEL:** Masters in General Education and Special Education

**YEARS OF EXPERIENCE:** 4

**SALARY:** STEP S LEVEL M \$            as per the UTA contract

**CERTIFICATION:** Elementary General Education and Special Education - Initial

**COLLEGE:** Utica College, Masters Degree

**REFERENCES CONTACTED:**

1. Mike Snider
2.

**COMMENTS:** Mrs. DeMulder would be an excellent choice for 2nd grade.

She has done a fantastic job in the 12:1:1 classroom at the  
elementary school.



**ADMINISTRATOR SIGNATURE**

6-17-2021

**DATE**

**UNATEGO CENTRAL SCHOOL  
NEW EMPLOYEE APPOINTMENT FORM**

**NAME:** Kelly Post

**POSITION:** Elementary Academic Intervention Teacher

**REPLACES:** Tam Menz

**EFFECTIVE DATE:** September 1, 2021

**EDUCATION LEVEL:** Masters in Reading and Literacy

**YEARS OF EXPERIENCE:** 16

**SALARY:** STEP 15 LEVEL M \$            per the UTA contract

**CERTIFICATION:** Elementary Gen Ed 1 - 6, Special Education 1-6 - Professional

**COLLEGE:** Walden University, Masters in Reading and Literacy

**REFERENCES CONTACTED:**

1. Kerrie Johnston, Asst. Superintendent, Sidney CSD
2. Pat Scott, retired Principal

**COMMENTS:** Excellent teacher, very knowledgeable, ability to differentiate

Collaborative, can do it all, a terrific teacher

She is absolutely wonderful, has great teacher instincts



**ADMINISTRATOR SIGNATURE**

**6-17-2021**

**DATE**

**UNATEGO CENTRAL SCHOOL  
NEW EMPLOYEE APPOINTMENT FORM**

**NAME:** Kristin Preston

**POSITION:** LTA - Library

**REPLACES:** Terri Horan

**EFFECTIVE DATE:** September 1, 2021

**EDUCATION LEVEL:** Bachelors Degree - Interdisciplinary Studies

**YEARS OF EXPERIENCE:** 3

**SALARY:** STEP 5 LEVEL        \$        per UTA contract

**CERTIFICATION:** Licensed Teaching Assistant

**COLLEGE:** Russell Sage College

**REFERENCES CONTACTED:**

1. Rence Moyse, teacher
2. Maddie Hurley, teacher

**COMMENTS:** She would be great in the library. She is creative and can handle every situation.

She would be amazing; experienced with literacy and instruction.



**ADMINISTRATOR SIGNATURE**

**6-17-2021**

**DATE**

UNATEGO CENTRAL SCHOOL  
NEW EMPLOYEE APPOINTMENT FORM

NAME: TIM SIMONDS

POSITION: MIDDLE SCHOOL PRINCIPAL/DIST. DATA COORD.

REPLACES: PATTI HOYT

EFFECTIVE DATE: 7/1/21

EDUCATION LEVEL: BA; MAT; PD; MED

YEARS OF EXPERIENCE: 19

SALARY: STEP \_\_\_\_ LEVEL \_\_\_\_ \$ 80,000.00/year

CERTIFICATION: ENG 7-12; STA & SAS

COLLEGE: BINGHAMTON UNIV.; UNIDA; PACE UNIVERSITY

REFERENCES CONTACTED:

1. TONIA THOMPSON, SUPT. BINGHAMTON CITY SD
2. JOE PECK, SUPT. CHENANGO FORKS CSD

COMMENTS: OUTSTANDING EXPERIENCE AS A PRINCIPAL  
EXPERIENCE USING DATA TO DRIVE INSTRUCTION  
BUILDS RELATIONSHIPS W/ STUDENTS, PARENTS, AND STATE.

  
ADMINISTRATOR SIGNATURE

6/18/21  
DATE